



P.G.D.A.V. College (Eve.)
(University of Delhi)
Nehru Nagar, New Delhi-110065

NOTICE INVITING TENDER

F.No.7/61(A)/Vol.IV/Eve./ 561

Dated: 05th February 2024

Double cover sealed bids Technical as well as financial bid on behalf of The Principal, P.G.D.A.V. College (Evening) are invited from the eligible and qualified bidders for supply installation, testing and commission of **Two Tripod Access Control System (Visitor Management)** at P.G.D.A.V. College Evening premises.

The tender documents can be obtained from the College office from 05th to 19th February, 2024 during working hours (from 1400 to 1800 hrs.) on payment of Rs.500/- only or download from the <https://eprocure.gov.in/epublish/app> and college website <https://pgdavecollege.in>

The "Tender Document" in sealed covers duly addressed to The Principal, P.G.D.A.V. College (Evening), Nehru Nagar, New Delhi, along with EMD Demand Draft of 3% of bid value in favor of P.G.D.A.V. College (Evening), New Delhi should be submitted on or before 19th February 2024 by 1800 hrs. in the college office.

Tender shall remain open / valid for acceptance for a period of 90 days from the date of opening of tender.

The Owner is not bound to accept the lowest tender and reserves the right to itself, to reject any or all the tenders without assigning any reason. The successful tenderer would be decided on a point system. The points would be given for technical competency/experience, work experience, along with the Financial Bids.

Prof. R.K. Gupta
Principal



P.G.D.A.V. College (Evening)
(University of Delhi)
Nehru Nagar, New Delhi-110065

Special Term and Condition

for the work of

“Supply, Installation, Testing and Commissioning of Two
Tripod Access Control System (Visitor Management)

at

P.G.D.A.V. College (Evening)

No. of days for carrying out work: - Twenty-Four (24) Days

Estimated Cost of Work: - 2,50,000/- Approximately
(Rupees Two Lakh Fifty Thousand Only).

SCHEDULE

Name of Inviting Authority	P.G.D.A.V. College (Evening)
Tender Reference Number	7/61(A)/Vol.IV/Eve./561
Tender Type	Open
Tender Category (Services/Goods)	Goods
Type/Form of Contract (Supply/ Auction/ Service/ Buy/ Empanelment/ Sell)	Buy
Product Category	Supply, Installation, Testing and Commissioning of Two Tripod Access Control System (Visitor Management)
Tender Fee	Rs.500.00
Earnest Money	3%
Date of Issue/Publishing	05/02/2024 (1400 Hrs)
Document Download/Sale Start Date	05/02/2024 (1400 Hrs)
Document Download/Sale End Date	19/02/2024 (1800 Hrs)
Last Date and Time for Submission of Bids	19/02/2024 (1800 Hrs)
Date and Time of Opening of Technical Bids	29/02/2024 (1600 Hrs)
No. of Covers	02
Bid Validity days (180/120/90/60/30)	90 days
Delivery	24 working days
Address for Communication	P.G.D.A.V. College (Evening) (University of Delhi) Nehru Nagar, New Delhi-110065
Contact No.	+91-9871237523 (Sh. Vijay Pal Yadav)
Email Address for Correspondence	principalpgdaveve@gmail.com
Language of Communication	Hindi & English

Invitation of Bid for the work of “Supply, Installation, Testing and Commissioning of Two Tripod Access Control System (Visitor Management) at P.G.D.A.V. College (Evening)”

P.G.D.A.V. College (Evening), invites offline Bids in two-bid format for “**Supply, Installation, Testing and Commissioning of Two Tripod Access Control System (Visitor Management) at P.G.D.A.V. College (Evening)**” as per the technical specifications given in the *Annexure-I* to the Tender form. All offers should be made in English and should be written in both figures and words. Tender forms can be downloaded from the CPP Portal (<http://eprocure.gov.in/eprocure/app>), College website <https://pgdavecollege.in> and University of Delhi’s Website <https://www.du.ac.in>. The bidders are requested to read the tender document carefully and ensure compliance with all specifications/instructions herein. Non-compliance with specifications/instructions in this document may disqualify the bidders from the tender exercise. The college reserves the right to select the item (in single or multiple units) or to reject any quotation wholly or partly. Incomplete tenders, amendments and additions to tender after opening or late tenders are liable to be ignored /rejected.

1. Instructions for Offline Bid Submission:

- (i) There are various search options such as CPP Portal, College Website as well as University of Delhi website to facilitate bidders to search active tenders by several parameters.
- (ii) Bidder should take into account any corrigendum published on the tender document before submitting their bids.
- (iii) Bidder will go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents – including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.

2. Submission of Bids

- (i) The bidders need to download the bid document including BOQ from CPP Portal, College Website as well as University of Delhi website and submit the same duly filled.
- (ii) Each bidder should be marked with the following reference on the top bids submitted in offline mode: “7/61(A)/Vol.IV/Eve./561”.

3. Instructions to Bidders

- (i) **Amendment of Bidding Documents:** At any time prior to the deadline for submission of bids, the college may, for any reason, whether on its own initiative or in response to the clarification request by a prospective BIDDER may modify the bid document. All prospective BIDDERS who have downloaded the bidding document may visit college website <https://pgdavecollege.in> for amendments /modifications which will be binding on them.
- (ii) The technical offer **should not contain any price information**. Please do not insert ‘**Financial Bid**’ (prices quoted) in the technical bid envelope. If the price quoted is submitted with technical bid the tender will be rejected.

Terms & Conditions: -

1. Bid must be submitted in the prescribed Performa by the firm duly signed by the Proprietor/ Partner/manufacturer/dealer/Director or their authorized representative. In case of signing of bid by the authorized representative letter of authorization must be attached along with the bid document.
2. Rate/s must be quoted as per the format specified inclusive of all taxes/GST, F.O.R./transport (freight charges), Installation/fixing arrangement charges, testing and commissioning charges, labour charges etc.
3. Bidders are not allowed to submit more than one bid for the same/similar tendered item else all his bids shall be cancelled thereby disqualifying him.
4. The successful bidders shall have to execute a contract on Indian non judicial stamp paper of Rs.100/- (Rupees one hundred only) within ten (10) days from the date of award of work in his favour.
5. The bid shall be valid and open for acceptance by the college for a period of 90 (Ninety) days from the published date of opening of the bids and no request for any variation in quoted rates and / withdrawal of tender on any ground by bidders shall be entertained.
6. Becoming L1 will not be the criteria for awarding of work order unless the rates are reasonable & justified. Bidder should submit the authorization certificate from OEM.
7. After evaluation, the work shall be awarded normally to the Agency fulfilling all the conditions of the contract and who has quoted the lowest rate as per financial bid after complying with the all the Acts /provisions stated /referred to for adherence in the bid.
8. Canvassing in any form is strictly prohibited and the tenderers who are found canvassing are liable to have their tenders rejected out rightly.
9. **Conformity to standards:** All components shall confirm to relevant Indian Standard Specifications wherever existing. Materials with ISI certification mark shall be preferred.
 - (i) Relevant Indian Standards including amendments or revisions thereof up to the date of tender acceptance shall be applicable in the respective contracts for respective items, firm to ensure its compliance.
 - (ii) In case, the components/material are not in conformity with the standard given in bid and as per the specification attached or the component/materials are found substandard at any stage these shall be immediately taken back by the supplier and will be replaced with the bid quality standard, without any delay or the college have the right to reject the work if specification are not conforming with the given standard in the bid document.
10. **Force Majeure:** Any failure or omission to carryout of the provisions of this work by the contractor shall not give right for any claim by supplier and purchaser to one against the other, if such failure or omission arise from an act of God which shall include all acts of natural calamities from civil strikes compliance with any statistics and or requisitions of the Government lockout and Strikes, riots, embargoes or from any political or other reasons beyond the suppliers control including war (whether declared or not) civil war or state of incarceration provided that notice of the occurrence of any event by either party to the other shall be within two weeks from the date of occurrence of such an event which could be attributed to force majeure. Any delay due to Force Majeure will not be attributable to the either of the parties.

11. **Legal Jurisdiction:** -The Courts at Delhi/New Delhi alone and no other Court will have the jurisdiction to try the matter, dispute or reference between the parties arising out of this tender/work order/contract.

12. The contract shall be governed by the laws and procedures established by Govt. of India, within the framework of applicable legislation and enactment made from time to time concerning such Commercial dealings / processing.

13. The corrections made by using fluid and overwriting/cutting will not be permitted and bid would be summarily rejected.

14. RTGS/NEFT details need to be furnished by the supplier with the bid or after bid on the letter head of contractor/firm/agency.

15. The Contractor/Vendor shall be responsible for any injury to their workmen during performing the installation/servicing / maintenance work for Tripod Access Control System (Visitor Management).

16. Bids qualified by such vague and indefinite expressions such as "subject to prior confirmation", "subject to immediate acceptance" etc. will be treated as vague offers and rejected accordingly. Any conditional bid shall be rejected summarily.

17. The firm/agency may satisfy the following conditions and attach self-attested copy of the same with the bid:

- The firm shall have valid GST Registration.
- The firm should not be black listed by any Govt. Agency/Dept.

18. **Time Period for carrying out work** - within 24 working (twenty-four) days from issuing work order or otherwise specified (Site for the work is available).

(i) Liquidated Damage: - If the contractor fails to complete work within specified period, then a penalty at the rate of 0.5 % per day of the total Work Order value shall be levied subject to maximum of 10% of the total work order value or forfeit the performance security deposit without assigning any reason what so ever.

(ii) Payment Terms: Payment shall be made only after satisfactory completion (including defects/snags) of the work (as per Scope of Work) on being verified by the college.

(iii) Disputes: -In the event of any dispute or disagreement arising between the bidder and any college with regards to the interpretation of "Terms & Conditions" of this inquiry, the same shall be referred to the Purchase Committee or Building/ Infrastructure Committee of P.G.D.A.V. College (Evening) whose decision shall be final and binding upon the contractor.

19. The college reserves the right to increase or decrease quantity and / or amount of works. Decision of Quantity of work in the college will be final in this regard.

20. The college reserves the right to reject any Bid or part or the whole of inviting bid process without assigning any reason. Decision of the college will be final in this regard.

21. Structure marking for video display system, conduit, wiring, switch box/metal board/panel and cable etc. shall be carried out first at site and then should duly approved by the college before actual commencement of work.

22. All materials should be approved by the college before installation at site and should be as per the mentioned technical specification or scope of work.

23. The bid received after this deadline mentioned shall not be entertained under any circumstances whatsoever may be reason.
24. The contractor shall co-ordinate with all other agencies involved in the work for timely completion of work.
25. The contractor shall be fully responsible for any damage of building/part, electrical installation, HVAC installation etc. during the execution of work. If so observed, then contractor shall repair all damages and restore the same to their original finish at his own cost. He will also remove all waste, unwanted material arising from his work at his own cost, from the site.
26. **Guarantee/Warranty period:** - The installation will be handed over to the college after necessary testing and commissioning. The installation shall be guaranteed against any defective design/workmanship. And similarly material supplied by the contractor shall be guaranteed against any manufacturing defect/inferior quality. The guarantee period shall be 36 months from the date of handing over to the college.
27. Training shall be imparted to the college staff for smooth operation of the Tripod Access Control System (Visitor Management). The trained technicians should also be taught to cautiously dismantle and relocate the video wall at any other desired location, as needed. Staff should be trained to complete the assembling and dismantling process of Tripod Access Control System (Visitor Management).
28. Deposited EMD will be refunded within 60 days after satisfactory completion of the work. In case of failure of execution of the aforesaid work, the deposited EMD will be treated as forfeited.
29. For any query, bidder may write an email to principalpgdaveve@gmail.com

Invitation of Tender Offers: -

The Bidders are requested to give detailed tender in two bids i.e.

- a. Part-I: Technical Bid
- b. Part-II: Financial Bid

Technical Bid or Pre-Qualification Criteria: -

All prescribed document mentioned in below table shall be submitted.

#	Following documents to be provided. Technical Bid Pre-qualification.	Submitt (Yes/No)
1.	Only manufacturer(s) or their authorized distributor / agent are eligible to participate. Authorization letter in the prescribed format from Original Equipment Manufacturer (OEM) in favor of authorized Agent to bid/conclude the order against this tender, must be provided with technical bid. Manufacturer’s Authorization Letter as per Annexure-III .	
2.	Declaration Sheet as per Annexure - IV .	

3.	Integrity Pact as per Annexure-VI .	
4.	Quantity as Per mentioned in Annexure-II .	
5.	Self-Declaration related to Percentage of Local Content The bidder is required to submit the self-declaration about percentage of local content as mandated by the Government of India Order No. P 45021/2/2017-PP (BE-II) dated 16 th September 2020. A copy of the same may be downloaded from the following. https://dipp.gov.in/sites/default/files/PPP%20MII%20Order%20dated%2016%2009%202020.pdf	
6.	The OEM/- authorized distributor / agent should have a minimum 03 (three) years of experience in supply & successful installation of Access Control System (Visitor Management) and must have successfully supplied, installed and commissioned at least 3 similar systems in any Govt. / PSU Organization, during last 3 years. Copy of these Purchase orders/work completion must be attached with technical bid. List of Govt. Organization/ Deptt. must also be attached as per Annexure-V .	
7.	Financial statements with net profit, duly audited / certified by Chartered Accountant (CA) of the last three financial years (2020-21, 2021-22 and 2022-23) along with the copies of Income Tax Return (ITR) must be enclosed with the technical bid.	
8.	Technical Compliancy certificate: This certificate must be provided indicating conformity to the technical specifications (Technical Compliance Sheet as per Annexure-I)	
9.	Financial bid as per attached Annexure-II .	

Technical Specification/Compliance Sheet: -**Annexure-I**

Tripod Access Control System (Visitor Management)	
Technical Specification for Access Control System (Visitor Management).	Technical Compliance Yes/No
Casing material - 304 Stainless Steel	
Power Supply - AC 220 V±10% 50HZ ± 10%	
Power - 20W	
Working Mode - Automatic /Semi-Automatic	
Working Temperature - -20° +70°	
Relative Humidity - ≤90%, no condensation	
MCBF - 3000000 Cycles	
Arm Turning Angle - 120°	
Passage Clearance - 550 MM	
Pass Speed - 35-40 Person/Minute	
Opening Speed - 2 Second	
Pass Direction - Bi Directional	
Communication - TCP/IP, RS485	
Dimension - 420 MM*330 MM*990MM	
Access Mode - Card	

Financial Bid (Scope of work): - Annexure-II

S No	Description	Qty.	Rate/Unit (inclusive of all taxes)	Total amount (inclusive of all taxes, GST)
1.	Supply, installation, testing and commissioning of Tripod Access Control System <ul style="list-style-type: none"> ➤ Tripod Turnstile ➤ Smart Card Reader ➤ Controller 	01.00 Nos.		
2.	Integration, Installation and Training			
3.	Wiring for circuit/ sub main wiring along with earth wire.			
4.	Electrical or LAN connectivity			
5.	Application Software			
6.	Any other required accessories 1) 2) 3)			
7.	AMC			
Total Amount inclusive of all taxes, GST etc.				
Amount in words:				

Note: - If any part or scope of work, which is essential to complete the job, contractor shall be providing to make Tripod Access Control System functional.

FORMAT FOR MANUFACTURER'S AUTHORISATION LETTER TO AGENT (on letter head)

Ref. No. Date:

To,
The Principal
P.G.D.A.V. College (Evening)
Nehru Nagar, New Delhi-110065

Sub.: Authorization Letter.

Dear Sir,

We, _____, who are established and reputed manufacturers of _____, having factory at _____, hereby authorize M/s. _____ (name & address of Indian distributor / agent) to bid and conclude the order with you for the above goods manufactured by us.

We shall remain responsible for the tender / contract / agreement by the said M/s. _____, jointly and severally.

We ensure that we would also support / facilitate the M/s _____ on regular basis with technology / product updates for up-gradation / maintains / repairing / servicing of the supplied goods manufactured by us, during the warranty period.

In case duties of the Indian agent / distributor are changed or agent / distributor is changed it shall be obligatory on us to automatically transfer all the duties and obligations to the new Indian Agent failing which we will ipso-facto become liable for all acts of commission or omission on the part of new Indian Agent / distributor.

Yours faithfully,

[Name & Signature]

for and on behalf of M/s. _____ [Name of manufacturer]

Note: This letter of authorization should be on the letterhead of the manufacturing concern and should be signed by a person competent and having the power of attorney to bind the manufacturer.

Only manufacturer(s) or their sole authorized distributor / agent are eligible to bid. Authorization letter in the prescribed format (Annexure - II) from Original Equipment Manufacturer (OEM) in favour of authorized Agent to bid / conclude the order against this tender, must be enclosed with technical bid.

DECLARATION SHEET

We, _____ hereby certify that all the information and data furnished by our organization with regard to this tender specification are true and complete to the best of our knowledge. I have gone through the specification, conditions and stipulations in details and agree to comply with the requirements and intent of specification.

This is certified that our organization has been authorized (Copy attached) by the OEM to participate in Tender. We further certified that our organization meets all the conditions of eligibility criteria laid down in this tender document. Moreover, OEM has agreed to support on regular basis with technology / product updates and extend support for the warranty.

The prices quoted in the financial bids are subsidized due to academic discount given to the college.

We, further specifically certify that us organization has not been Debarred/Black Listed/De Listed or put to any Holiday by any Institutional Agency/ Govt. Department/ Public Sector Undertaking in the last three years and that there is no enquiry going on by CBI/ED/any other Govt. agency against the firm.	NAME & ADDRESS OF THE Vendor/ Manufacturer / Agent
1 Phone	
2 Fax	
3 E-mail	
4 Contact Person Name	
5 Mobile Number	
6 GST Number	
7 Kindly provide bank details of the bidder in the following format: a) Name of the Bank	
b) Account Number	
c) IFSC Code	

(Signature of the Tenderer)

Name:

Seal of the Company

List of Govt. Organization/Departments

List of Government Organizations for whom the Bidder has undertaken such work during last three years (must be supported with work orders)		
Financial Year	Name of Organization	Work Order Copy (Yes/No)
For F.Y. 2020-21		
For F.Y. 2021-22		
For F.Y. 2022-23		

Name of application specialist / service Engineer who have the technical competency to handle and support the quoted product during the warranty period.		
Name of Organization	Name of Contact person	Contact No.

The OEM/ authorized distributor / agent must be successfully completed at least 3 similar orders in any other Govt. Organization / PSU during last 3 years as mentioned above in the table. Copy of Purchase order must be attached with technical bid.

Signature of Bidder Name: _____

Designation: _____

Contact No.: _____

INTEGRITY PACT

To,

.....,

.....,

.....

Sub: Tender No.7/61(A)/Vol.IV/Eve./561 for the work of Supply, Installation, Testing and Commissioning of Two Tripod Access Control System at P.G.D.A.V. College (Evening), Nehru Nagar, New Delhi-110065

Dear Sir,

It is hereby declared that P.G.D.A.V. College (Evening) is committed to follow the principle of transparency, equity and competitiveness in public procurement.

The subject tender is an invitation to offer made on the condition that the Bidder will sign the integrity Agreement, which is an integral part of tender / bid documents, failing which the tenderer / bidder will stand disqualified from the tendering process and the bid of the bidder would be summarily rejected.

This declaration shall form part and parcel of the Integrity Agreement and signing of the same shall be deemed as acceptance and signing of the Integrity Agreement on behalf of the college.

Yours faithfully,

Prof. R.K. Gupta
Principi

INTEGRITY PACT

To

Prof. R.K. Gupta
Principal
P.G.D.A.V. College (Evening)
(University of Delhi)
Nehru Nagar, New Delhi-110065

Sub: Submission of Tender for the work of Supply, Installing, Testing and Commissioning of Two Tripod Access Control System.

Dear Sir,

I / We acknowledge that P.G.D.A.V. College (Evening) is committed to follow the principles thereof as enumerated in the Integrity Agreement enclosed with the tender / bid document.

I / We agree that the cited tender is an invitation to offer made on the condition that I / We will sign the enclosed Integrity Agreement, which is an integral part of tender documents, failing which I / We will stand disqualified from the tendering process. I / We acknowledge that THE MAKING OF THE BID SHALL BE REGARDED AS AN UNCONDITIONAL AND ABSOLUTE ACCEPTANCE of this condition of the tender.

I / We confirm acceptance and compliance with the Integrity Agreement in letter and spirit and further agree that execution of the said Integrity Agreement shall be separate and distinct from the main contract, which will come into existence when tender / bid is finally accepted by the college.

I / We acknowledge and accept the duration of the Integrity Agreement, which shall be in the line with Article-1 of the enclosed Integrity Agreement. I / We acknowledge that in the event of my / our failure to sign and accept the Integrity Agreement, while submitting the tender / bid, P.G.D.A. College (Evening) shall have unqualified, absolute and unfettered right to disqualify the tenderer / bidder and reject the tender / bid in accordance with terms and conditions of the tender / bid.

Yours faithfully,

(Duly authorized signatory of the Tenderer / Bidder)

ARTICLES OF AGREEMENT

Articles of agreement made at P.G.D.A.V. College (Evening), University of Delhi, Nehru Nagar, New Delhi-110065 for the work of **“Supply, Installation, Testing and Commissioning of Two Tripod Access Control System at P.G.D.A.V. College (Evening)”** Day of BETWEEN P.G.D.A.V. College (Evening), University of Delhi, Nehru Nagar, New Delhi-110065, of the one part and trading in the name and style of **M/s** (Here in after referred to as the Contractor which expression shall include his/their respective heirs, executors, administrators and permitted assignees) of the other part.

WHERE AS P.G.D.A.V. College (Evening), University of Delhi, Nehru Nagar, New Delhi-110065 is desirous of getting the work of **“Supply, Installation, Testing and Commissioning of Two Tripod Access Control System at P.G.D.A.V. College (Evening)”** done and has caused Schedule of Work and Specifications describing the work to be prepared. And whereas the said Specifications and the Schedule of Work and other documents have been signed by on behalf of the parties.

NOW IT IS HERE BY AGREED AND DECLARED BY AND BETWEEN THE PARTIES HERE TO AS FOLLOWS:

In consideration of the payments to be made to them as here in after provided, the Contractor shall upon and subject to the conditions here in after contained execute and complete, the work at the rates specified in the attached schedule of Work and with such materials as are provided for and in accordance with in all respect with Specifications and Instructions in writing. Time for carrying out the work will be **twenty-four (24) Days** and the date of commencement shall be reckoned from P.G.D.A.V. College (Evening) shall pay to the Contractor such sums as shall be come payable here under at the terms and in the manner specified in the said **special Terms and conditions**.

This agreement contains the following documents in addition to pages of Articles of Agreement.

Technical Evaluation Criteria	Technical Compliance Evaluation
Financial Bid (Scope of Work)	Annexure-III
Annexure-IV	Annexure-V
Annexure-VI	Work Order

In witness where off, the parties here to have set the irrespctive hands the day and year here in above written. Signed by, for and on behalf of P.G.D.A.V. College (Evening) in the presence of

(1)

(2)

Signed by the said Contractor in the presence of

(1)

(2)