



## Principal's Message

*Welcome to all new comers in the family of D.A.V. First of all we want to introduce you with the actual name of the D.A.V. where D stands for Dayanand, A for Anglo and V for Vedic. It was established in Lahore in January, 1886. Since then the D.A.V. Institutions have spread like a mighty river, the holy water of which have touched not only the length and breadth of India but also the five Continents of the Globe.*

*Members of the institution believe in the selfless and dedicated services in the society. Motto of the D.A.V. institution is "Service before Self". The first such person was Mahatma Hans Raj, who single-handedly took over the entire responsibility of D.A.V. Schools and Colleges in Lahore.*

*The P.G.D.A.V. College (Day) and P.G.D.A.V. College (Evening) were started on 1957 & 1958 respectively. The main objective of the P.G.D.A.V. College (Evening) was to impart instructions in higher studies to employed students. The college is run by the D.A.V. College Managing Committee, New Delhi through 12 representatives nominated to the Governing Body of the college. Dr. G.L. Datta was the founder Principal of the college and Dr. Bhai Mahavir was the Vice-Principal In-charge of the Evening Classes at the time of its inception. The college derives its inspiration from the Vedas, the oldest source of knowledge in the world. We start every new Academic Session with Yajna.*

*Dr. R.K. Gupta  
Principal*

विद्या मित्रां प्रवासेषु, भार्या मित्रं गृहेषु च । व्याधितस्यौषधं मित्रं, धर्मो मित्रं मृतस्य च ॥  
अलसस्य कुतो विद्या, अविद्यस्य कुतो धनम् । अधनस्य कुतो मित्रं, अमित्रस्य कुतः सुखम् ॥

## PROSPECTUS 2020-2021 P.G.D.A.V. College (Eve.)

Pannalal Girdharlal Dayanand Anglo-Vedic (PGDAV) College (Eve.) founded in 1958 by DAV College Managing Committee, is a co-educational, NAAC accredited institution. It draws high traditions of excellence and learning from two eminent institutions of higher education in India viz. the University of Delhi and the DAV Education Trust—the world's largest NGO in the field of education with over 900 schools, colleges and universities in the country and the world.

The College is housed in its own building, situated in a prime location at Nehru Nagar (near Lajpat Nagar), Ring Road, New Delhi-110065. It has easy and convenient connectivity by bus and metro from all parts of Delhi. The nearest metro station—Vinobapuri—on the pink line is located immediately next to college premises.

It has a brilliant and dedicated teaching faculty and experienced office staff. It has a rich computerised library, fully equipped computer laboratories, a furnished air conditioned Seminar Hall, a well furnished Auditorium and one of the best playgrounds in the university.

The College re-opens after summer vacation as per notified University Calendar. The classes start at 3.00 p.m. and continue up to 9.00 p.m. The timings may be revised at any stage, if so required. Detailed time tables will be provided to all the newly admitted students.

## *Courses of Study*

The College imparts instruction in the following courses of study of the University of Delhi. The number of students likely to be admitted in the first year is given against each course:

Courses	Categories					
	Gen	EWS	SC	ST	OBC	Total
B.A. (Prog.)	140	35	52	26	94	347
B.Com (Prog.)	94	23	35	17	62	231
B.Com (H)	39	10	15	7	26	97
B.A. (H) Hindi	16	4	6	3	10	39
B.A. (H) Pol. Sc.	23	6	8	4	15	56
B.Sc (H) Mathematics	16	4	6	3	10	39
B.A. (H) Sanskrit	23	6	9	4	16	58
	<b>351</b>	<b>88</b>	<b>131</b>	<b>64</b>	<b>233</b>	<b>867</b>

Admissions to the above courses shall be made in a phased programme of the University of Delhi on the basis of merit and the total number of seats available in each course. The University of Delhi has announced that all under graduate courses of the University will follow the three Year Undergraduate Programme on Semester basis.

The guidelines and schedule of admission to be followed for admission to the three-year Undergraduate programme in the regular colleges for the academic session 2020-2021 are notified by the University of Delhi.

## *List of Courses*

Courses Offered	Papers in 1st Semester
<b>B.A. (Programme)</b>	Two Discipline subjects + One compulsory language + Ability Enhancement Compulsory Course (AECC)
<b>B. Com (Programme)</b>	Two Mains + One compulsory language + Ability Enhancement Compulsory Course (AECC)
<b>B. Com (Hons)</b>	Two Mains + One Generic Elective (GE) + Ability Enhancement Compulsory Course (AECC)
<b>B.A. Hindi (Hons)</b>	Two Mains + One Generic Elective (GE) + Ability Enhancement Compulsory Course (AECC)
<b>B.A. Pol. Science (Hons)</b>	Two Mains + One Generic Elective (GE) + Ability Enhancement Compulsory Course (AECC)
<b>B. Sc. Mathematics (Hons)</b>	Two Mains + One Generic Elective (GE) + Ability Enhancement Compulsory Course (AECC)
<b>B.A. Sanskrit (Hons)</b>	Two Mains + One Generic Elective (GE) + Ability Enhancement Compulsory Course (AECC)

The following General Elective papers are being offered by the various departments in the college:

Sr. No.	Name of the Paper	Deptt. Offering the Paper
1.	Business Organization & Management	Commerce
2.	Introductory Microeconomics	Economics
3.	The Individual & Society	English
4.	Lokpriya Sahitya	Hindi
5.	Hindi Cinema aur Uska Adhyayan	Hindi
6.	Delhi Through The Ages: The Making of Early Modern History	History
7.	Science, Technology and Humans: Contested Histories	History
8.	Calculus	Mathematics
9.	Nationalism In India	Pol. Science
10.	Governance : Issues & Challenges	Pol. Science
11.	Indian Culture and Social Issues	Sanskrit

The students enrolling for B.A. (Programme) can opt for one of the subject combinations which are listed in the following table.

Combination of Subjects	Combination of Subjects	Combination of Subjects
Economics - Mathematics	Economics - History	English Discipline - History
Economics - Political Science	History - Political Science	Hindi Discipline - History
English Discipline - Mathematics	Physical Education - Political Science	Computer Application - Mathematics
English Discipline - Political Science	Commerce - Economics	History - Physical Education
Computer Application - Economics	Economics - English Discipline	Hindi Discipline - Political Science

**Compulsory Test in Hindi (CTH) is given in all courses to those who have not studied Hindi even upto VIII class.**

## University Guidelines of admission to various under-graduate courses for the Academic Session 2020-2021

Admissions to undergraduate (UG) courses at the University of Delhi are merit-based (that is, based on marks scored in Class XII Board/qualifying examinations).

All applicants must register through the University of Delhi online admissions portal <http://admissions.du.ac.in>. All undergraduate admissions for 2020-21 will be administered only through this portal.

### Eligibility Criteria for Undergraduate Courses

- The applicant must be a citizen of India. (Applicants seeking admission under Foreign Students' category to apply separately on Foreign Students' Registry website, <http://fsr.du.ac.in>).
- The applicant should have passed the Class XII examination of any Board/University examination in India or in any foreign country recognized as equivalent to the 10+2 system by the Association of Indian Universities (AIU).
- The applicant should have passed individually in each subject required (including practicals if any) for calculating merit and eligibility to the course they seek admission in. Applicants with "compartment" results are not eligible to apply.
- Applicants with gap year(s) will not be at any disadvantage for the purpose of admission to undergraduate courses.
- Applicants under the UR/SC/ST/OBC/EWS categories are eligible to seek admission based on both merit and entrance tests to courses in all Colleges/Departments (except Minority Colleges, wherein some categories may not be applicable).

- Applicants from the Sikh and Christian minorities may also seek admission under the minority quota in the Minority Colleges of the University.
- The following categories are designated "supernumerary":
  - i) PwD (Persons with Disabilities);
  - ii) CW (Children/Widows of Personnel of the Armed Forces including Para-Military);
  - iii) KM (Kashmiri Migrants);
  - iv) Prime Minister's special scholarship for Jammu and Kashmir;
  - v) SS (Nominated Sikkimese Students);
  - vi) WQ (Ward Quota);
  - vii) ECA (Extra-Curricular Activities);
  - viii) Sports.

Categories i--viii above are applicable to courses where admission is based on merit. Only categories i and ii above are applicable to courses where admission is based on entrance tests.

### Merit-Based Admission to Undergraduate Courses offered by the University

Undergraduate courses are offered by the University through its affiliated colleges in various streams of studies under different faculties namely Arts, Social Sciences, Applied Social Sciences and Humanities, Commerce and Business Studies, Mathematical Sciences, Sciences and Inter-Disciplinary and Applied Sciences.

## Course-wise Merit List for Merit-based UG Admissions

The suggested course-wise and category-wise merit list published on the University website shall be adhered to by all Colleges/ Departments of University of Delhi. The marks entered by the applicant will serve as the basis for computing the total marks for course-specific combinations for admission in courses through the faculties of Arts, Commerce, Mathematical Sciences, Music, Social Sciences, Applied Social Sciences & Humanities. This may be displayed on the Admissions portal before the declaration of First Cut-Off marks by the Colleges/ Departments. **For further details & information, browse DU website i.e. <http://www.du.ac.in>.**

### Qualifying Examinations:

Qualifying examinations for the purpose of admission to the first year of undergraduate courses offered by the University of Delhi shall be Senior Secondary School Certificate Examination (Class XII) of the Central Board of Secondary Education or an examination recognized as equivalent thereto. The applicants seeking admission

to the undergraduate courses offered by the University should have passed the qualifying examination obtaining minimum marks as specified for each of the courses in subsequent sections.

### Age Requirement:

As per Ordinance-I of the University, there is no minimum age bar for admission to the under-graduate and postgraduate courses in the University and its colleges except in the courses where the respective regulatory bodies, such as Medical Council of India (MCI), All India Council of Technical Education (AICTE), Bar Council of India (BCI), National Council for Teacher Education (NCTE), Dental Council of India (DCI), etc. have prescribed the minimum age requirement in their regulations.

### Rechecking/Revaluation :

The college shall consider admission of the applicants whose marks get increased in the process of rechecking/ revaluation by their respective boards within the prescribed period of admission provided that such applicant fulfills the other eligibility conditions laid down for admission and seats are available in course/ college.

## Reservations

### Reservation of Seats for Schedule Caste/Tribe/OBC/EWS Applicants

Scheduled Castes / Scheduled Tribes / Other Backward Classes and EWS Categories Reservation of seats in admission to various under-graduate programme shall be in the following manner:

Scheduled Castes	=	15% of total intake in each course
Scheduled Tribes	=	7.5% of total intake in each course
Other Backward Classes	=	27% of total intake in each course
Economically Weaker Section	=	10% of total intake in each course

### Verification of SC/ST/OBC/EWS certificates :

The admission of the students under reserved category will be confirmed only after final verification authentication by the respective competent certificate issuing authority. The scrutiny at the college level is merely provisional.

**The followings are empowered to issue the requisite SC/ST certificate:**

- (a) District Magistrate/Additional District Magistrate/Collector/Deputy Collector/Deputy Commissioner/Addl. Deputy Commissioner/1st class Stipendiary Magistrate/ City Magistrate/ Sub-Divisional Magistrate/Taluka Magistrate/Executive Magistrate/Extra Assistant Commissioner.
- (b) Chief Presidency Magistrate/Addl. Chief Presidency Magistrate/ Presidency Magistrate.
- (c) Revenue Officer not below the rank of Tehsildar.
- (d) Sub- Divisional Officer of the area where the Applicant and/ or his family normally resides.
- (e) Administrator / Secretary to the Administrator/ Development Officer (Lakshadweep Islands).

The applicant must note that the SC/ST Certificate **from any other person/ authority shall not be accepted in any case. If the applicant happens to belong to SC or ST, applicant's caste/ tribe must be listed in the appropriate Govt. of India Schedule.**

The Caste Certificate should clearly state: (a) Name of his/ her caste/ tribe (b) whether applicant belongs to SC or ST (c) District and the State or Union Territory of applicant's usual place of residence, and (d) the appropriate Govt. of India Schedule under which his/ her caste/ tribe is approved as SC or ST.

If the applicant does not have their SC or ST caste/tribe certificate at the time of registration/applying, they may upload the acknowledgement slip of the SC or ST caste/tribe certificate application. However, at the time of admission, the applicant will have to produce the valid original SC or ST caste/tribe certificate.

However, if an SC/ST Applicant seeks admission under some other category (for example: PwD/Employee Ward, etc.) the applicant should satisfy the minimum eligibility requirement for that particular category.

**Note :** SC/ST Category applicants who get admission under open merit (Unreserved) shall not be included in the reserve quota, i.e. 22.5% (15% for SC and 7.5% for ST)

**Reservation of Supernumerary Seats :**

PWD Category	=	5% of total intake in each course
Kashmiri Migrants (KM)	=	5% of total intake in each course
Children/Widow (CW)	=	5% of total intake in each course

## Seats for Ward Quota

Admission to the wards of University and College permanent in-service employees, both teaching and non-teaching, to the various undergraduate courses, excluding professional courses and other courses where admission is made on the basis of entrance test, is made according to the following criteria:

1. Admission to wards (children) of the permanent in-service employees at the college where employees are working be given on the basis of merit among such applicants subject to ordinarily one seat for every unit of up to sixty students in a course and subject to fulfilment of course-specific eligibility conditions.
2. For admission of the wards (sons/daughters) of the permanent in-service employees of the University/other colleges (teaching/non-teaching) the total number of seats for admission will not exceed six (three for the teaching and three for the non-teaching employees) on the basis of merit among such applicants.
3. The admissions on the above norms will be against seats over and above the normal strength.
4. Applicants who wish to apply for admission under ward quota must fill the online registration form. They need to choose the colleges from the list for which they wish to apply at the time of registration. The schedule and process for admission under Ward Quota will be notified on the University website.

## Guidelines for Admission on The Basis of Extra-curricular and Sports Quota (Supernumerary Seats) 2020-21

Representation to a ceiling of 5% of total intake capacity of the college is available for ECA and Sports together.

The actual number of seats to be filled on ECA and sports basis is decided keeping in view the facilities available, requirements of the Colleges and other relevant factors.

For guidelines and additional information regarding schedule (including preliminary and final trials) and availability of seats, visit the University website.

## Allocation of Seats Under Extra-curricular Activities

S. No.	CATEGORY	Sub-Category Code	SUB-CATEGORY	No. of Seats
1	CREATIVE WRITING	1a.	Creative Writing (Hindi)	1
2	DANCE	2a.	Indian Classical	1
		2b.	Indian Folk	1
		2c.	Western	1
3	DEBATE	3a.	Debate (Hindi)	1
		3b.	Debate (English)	1
4	DIGITAL MEDIA	4a.	Photography	1
5	FINE ARTS	5a.	Sketching & Painting	1
6	MUSIC (VOCAL)	6a.	Indian (Classical and Light)	2
7	MUSIC (INSTRUMENTAL: Indian)	7a.	Tabla	1
8	MUSIC (INSTRUMENTAL: Western)	8g.	Keyboard	1
9	THEATRE	9.	Theatre	3
10	QUIZ	10.	Quiz	1
11	NCC	12.	NCC	3
12	YOGA	14.	Yoga	1
			<b>Total</b>	<b>20</b>

## Allocation of Seats Under Sports Quota

S. No.	Category	Position/Event/Weight Category	No. of Seats for Men	No. of Seats for Women
1	Basketball	Guard	01	Nil
		Centre	02	Nil
		Forward	02	Nil
2	Cricket	Batsman	01	Nil
		Medium Pacer	01	Nil
		Spinner	01	Nil
3	Judo	56 kg	01	Nil
		60 kg	01	Nil
		66 kg	01	Nil
4	Taekwondo	54 kg	01	Nil
		58 kg	01	Nil
		74 kg	01	Nil
		80 kg	01	Nil
		87 kg	01	Nil
5	Volleyball	Spiker	03	Nil
		Centre Blocker	02	Nil
		Setter	01	Nil
6	Weight Lifting	81 kg	01	Nil
<b>TOTAL SEATS</b>			<b>23</b>	<b>0</b>



## Schedule for Announcement of Cut-off lists, Verification of Documents, Approval of Admission in Colleges and Payment of Admission Fee for Merit-based Courses

For detailed information visit DU website i.e. <http://www.du.ac.in>.

**Further Cut-offs / Spot Counseling schedule may be declared depending on the vacant seats**

### *Admission to II year Course*

No direct admission is permissible to II year class of any course.

### *Rounding off of Fractional Marks*

Rounding off a fraction of a mark for determining the eligibility is not permissible for admission to any course of the University.

## List of Documents required at the time of Admission

The applicants shall be required to produce the following documents in original with two sets of self-attested photocopies at the time of admission:

1. Class X Certificate (Mark-sheet or certificate) indicating date of birth and Parents' names\* (The names of applicants claiming reservation under SC/ST/OBC/EWS/CW/KM must match with the names that appear on the corresponding reservation certificates; similarly their parents' names must match in both sets of certificates).
2. Class XII Mark-Sheet.
3. SC/ST/OBC/EWS/CW/KM Certificate (in the name of the Applicant) issued by the competent authority. (The names of applicants claiming reservation under SC/ST/OBC/EWS/CW/KM must match with the names that appear on their corresponding School Board qualifying certificates; similarly their parents' names must match in both sets of certificates).
4. OBC (Non-Creamy Layer) Certificate (in the name of the Applicant) issued by the competent authority, and wherein the caste is in the OBC central list issued by <http://ncbc.nic.in>. (The name of the applicant claiming reservation under OBC (Non-Creamy Layer) must match with the applicant's name as it appears on their corresponding School Board qualifying certificates; similarly their parents' names must match in both sets of certificates).
5. EWS Certificate from competent authority certifying the applicant can claim reservation under this category. (The names of applicants claiming reservation under this category must match with the names that appear on their corresponding School Board qualifying certificates; similarly their parents' names must match in both sets of certificates).

**Self-attested copies of the above mentioned Mark sheets / Certificates should also be submitted along with the originals. In addition students are required to bring 4 Passport size photographs to be affixed in the Admission and other Forms.**

## *Maintenance of Discipline*

The students are required to observe discipline in the College. As per Ordinance XV-B of the University, the following will constitute breach of discipline:

- a. Physical assault, or threat to use physical force, against any member of the teaching and non-teaching staff of any Institution / Department and against any student within the University of Delhi
- b. Carrying of, use of or threat to use of any weapons
- c. Any violation of the provisions of the Civil Rights Protection Act, 1976
- d. Violation of the status, dignity and honour of students belonging to the scheduled castes and tribes
- e. Any practice-whether verbal or otherwise-derogatory of women
- f. Any attempt at bribing or corruption in any manner
- g. Willful destruction of institutional property
- h. Creating ill-will or intolerance on religious or communal grounds
- i. Causing disruption in any manner of the academic functioning of the College system;
- j. Ragging.

## *Smoking & Drug Free Zone*

Delhi University is partnering with Delhi police and World Lung Foundation, South Asia in promoting a tobacco free environment. As a step in that direction, smoking is banned in our college.

## *The College is a Vegetarian and No Alcohol Zone*

The college is a vegetarian and no alcohol zone. Eating non-vegetarian food in the college premises is strictly banned. No one is permitted to consume alcohol in the college premises or come to college after consuming alcohol.

## *Anti Ragging Regulations as per Ordinance XV-C*

1. Ragging in any form is strictly prohibited, within the premises of College / Department or Institution and any part of Delhi University system as well as on public transport.

2. Any individual or collective act or practice of ragging constitutes gross indiscipline and shall be dealt with under this Ordinance.
3. Ragging for the purposes of this Ordinance, ordinarily means any act, conduct or practice by which dominant power or status of senior students is brought to bear on students freshly enrolled or students who are in any way considered junior or inferior by other students; and includes individual or collective acts or practices which:
  - a. involve physical assault or threat to use of physical force.
  - b. Violate the status, dignity and honour of women students.
  - c. Violate the status, dignity and honour of students belonging to the scheduled caste and tribe.
  - d. Expose students to ridicule and contempt and affect their self-esteem.
  - e. Entail verbal abuse and aggression, indecent gestures and obscene behavior.
4. The Principal of a College, the Head of the Department or an Institution, the authorities of College shall take immediate action to any information of the occurrence of ragging.
5. In case any student who has obtained degree of Delhi University and is found under this Ordinance committing an act or practice of ragging, he/she may be subjected under statute 15 to appropriate action for withdrawal of degrees conferred by the University.

At the time of the admission every student shall be required to sign a declaration that on admission he/she submits himself/herself to the disciplinary jurisdiction of the Principal, Vice-Chancellor and several authorities of the college/University who may be vested with authority under the Act, the Statutes, the Ordinances and Rules to exercise discipline that have been framed thereunder by the college/university. He/she is expected to honour this commitment in letter and spirit during his/her stay at the College.

In addition to above, students seeking admission in various courses are requested to fill their online Anti Ragging Undertaking on website i.e. <https://antiragging.in>. A hard copy of the final print (Anti Ragging Undertaking) is mandatory to submit in the office after admission is completed.

Students are advised not to bring outsiders with them in the College premises. If indulging in activities resulting in indiscipline, the outsider shall be invariably handed over to the Police and strict disciplinary action, even leading to expulsion from the College, shall be taken against the students who bring such an outsider in the college premises.

## *Sexual Harassment and RTI*

The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 (MINISTRY OF LAW AND JUSTICE) is applicable. For details, please see the website <http://www.shebox.nic.in/assets/site/main/images/Sexual-Harassment-at-Workplace-Act.pdf>.

The relevant appropriate information under RTI Act, 2005 is available on the website and is accessible to any student.

## *General Rules*

1. **Attendance:** Minimum attendance as required under the University rules for lectures, tutorials, preceptorials etc. must be completed by each student each year/semester. Benefit of medical leave will be available only if the required Medical and Fitness Certificates are submitted at the time of joining of the college.
2. **Periodical test / examination / assignments:** Whenever offered, these must be taken compulsorily.
3. **Free Periods:** These should be utilized for study in the Reading Room and Library.
4. **Cleanliness:** College premises must be kept free from litter.
5. **Identity Card:** Every student must carry his/her Smart Identity Card all the time and show it immediately when demanded by any member of the College Staff. In case of the loss of Identity Card, a duplicate Identity Card will be issued only on the submission of a copy of F.I.R. and the applicable fine.
6. **Notice Board:** Students must make it a habit to read the notices on the Notice Board at least once a day.
7. Any information desired from the office should be sought at the respective counters of the office.
8. Students are expected not to loitre aimlessly or talk loudly in the verandahs when classes are in progress and not to stand in groups in front of the class room or near the Principal's room or office.
9. **Staff Room:** Students are required not to enter the Staff Room without permission of a staff member and not to stay in front of the staff room.
10. **College Functions:** Students are expected to attend all college functions.
11. **Students' Union:** There is a Students' Union in the college which is affiliated to DUSU. Students of II and III year only can contest the election for office bearers of the college union provided they have cleared all the papers and secured at least 75% attendance and 40% marks in the University examination in the preceding year.
12. Students are not allowed to sit on the roundabout in front of the porch.
13. Any unauthorised person found in the college campus would be handed over to police.  
Ignorance of any rule will not be accepted as an excuse.

## *University Examination*

The examination under Three Year Undergraduate Programme will be held in Six Semesters. There will be an examination at the end of each semester.

## *Internal Assessment*

Internal Assessment is applicable to all the students admitted to various courses. 25% of the maximum marks for the Annual University Examination in each paper are assigned for Internal Assessment and the remaining 75% marks for the Annual Examination. 10% weightage is assigned to Class Test, 10% to Assignments and 5% to the Attendance of the students. Internal Assessment marks shall be added to the Annual Examination marks for determining the final result to the students.

## *Medical & Psychologist Facilities*

A part-time Medical Officer & ANS is appointed in the college. To counsel the students, a Psychologist is also available to attend the students on weekly basis.

## *Sanitary Napkin Vending Machine*

Our college was first among all the co-ed colleges of University of Delhi to install sanitary napkin vending machine for females. It is installed in the medical room.

## *Library And Reading Room*

### 1. **Hours of Opening:**

The Library normally remains open throughout the year from 01.30 noon to 8.30 p.m. except on Holidays.

Library hours during the vacation are notified at the beginning of each vacation. Two months before each Semester Examination, Library is kept open from 9.00 a.m. to 8.30 p.m. to cater to the special examination needs of all the students.

### 2. **Issue Hours:**

(a) General Section: From 3.00 p.m. to 7.45 p.m. (Monday to Friday)

(b) Overnight Books (from text books section) from 7.45 p.m. to 8.15 p.m. (Monday to Friday)

### 3. **Loan Privileges:**

Every student of the College will be issued an Identity Card and Reader's Tickets (three for honors courses and two for programme courses). Books will be lent to borrowers only in exchange of these tickets. These tickets are not transferable.

### 4. **Conditions of Loan:**

Different Categories of books are issued for a period ranging from 1 to 14 days.

All students are expected to enroll themselves in various activities of the college.

## *Sports*

### **Department of Physical Education and Sports**

The college has following Sports and Games facility for the students.

- |                |                   |
|----------------|-------------------|
| 1. Cricket     | 6. Yoga           |
| 2. Basket Ball | 7. Taekwondo      |
| 3. Foot Ball   | 8. Kabaddi        |
| 4. Volley Ball | 9. Weight Lifting |
| 5. Chess       | 10. Power Lifting |

The college gives a Sports Scholarship to the Delhi University, State and National place holders.

## *Departmental Societies*

There is a Society for each department to organize functions as well as to enlighten the students on various aspects of particular subjects, through mutual discussion and exchange of views. A subject seminar may be addressed by a scholar from outside or by a member of the College faculty on any aspect relating to the subject. The address may be followed by a frank and free discussion amongst those present. These subject seminars are intended to

constitute valuable supplement to classroom teaching.

## *Extension Lectures*

General Lectures are organized on various important topics and events of current interest. The purpose is to enhance the students' knowledge by stimulating their curiosity and supplying them requisite information of general interest so as to enable them to make correct assessment of the current events.

## *National Cadet Corps (NCC)*

A unit to the N.C.C. for boys and girls is functioning in the College. It is optional for the students to join this scheme. But once a student joins it, he/she shall be bound by the discipline and the spirit of the scheme. The NCC unit of the college is very active. During training, the cadet gets an opportunity to participate in many adventure activities like para-sailing, para-trooping, mountaineering, horse riding, swimming etc. In the three years of training a cadet can attend different types of camps in and out of Delhi, After attending the camp a cadet can appear for 'B' or 'C' certificate examination. Students who wish to join the NCC can fill up the enrollment forms available in the beginning of the academic year.

## *National Service Scheme (NSS)*

There is a NSS Unit running in the college for the welfare of the society at large. The college NSS unit is very actively involved in the service of the underprivileged sections of society. It aims at inculcating human values, dignity of labour, self-confidence and discipline among the volunteers. Some of the College NSS projects are Blood Donations, College Campus Cleanliness, Socio-Economic Skill Development and Leadership and Personality Development.

## *Cultural Enrichment of Students*

To discover, develop, train and promote socio-cultural talent and interests among the students and staff, the culture committee has a number of programmes, activities and projects. Students can participate in the various activities organized by the Culture Committee.

## *Green Campus*

The college promotes recycling of e-waste, plastic waste and waste papers. It has special pits wherein waste/left over food, fallen leaves etc. are converted into manure which in turn is utilised to feed plants and trees in campus.

The campus has an operational rain water harvesting system, solar lights, beautiful lawns and herbal gardens.

## *Seminar Room & Auditorium*

The college takes pride in having a very well equipped, fully air-conditioned and acoustically well maintained Seminar Room and Auditorium. In use throughout the year, these are witness to many artistic, academic and cultural activities hosted by the college. Eminent speakers and other noted personalities have been visiting the college and sharing their pool of knowledge, wisdom and skill set with the students and faculties in the form of lectures, debates and discussions, workshops and so on.

## *Computer Hubs*

The college has three fully functional and well equipped computer hubs with access to internet and Delhi University Library System Resources.

## *College Canteen*

The College Canteen offers a multi cuisine, fresh and hygienically prepared food at subsidized rate. It is immensely popular among the students fraternity.

## *Drinking Water*

The college ensures supply of quality drinking water treated through RO Water System. The TDS level of water is maintained as per norms.

## *Bank*

The College has full-fledged branch of the Central Bank of India through which the students can avail of various banking facilities.

## *Career Counseling*

The College firmly believes in preparing the students for a productive career in future. Provision of academic inputs is essential but certainly not sufficient to meet this goal. Therefore, the College helps the students in planning their future once they graduate from the College. The College arranges seminars and interactive sessions involving prospective employers to enable the students to learn about various career opportunities that await them. In the past our students have been recruited by some of the industry bigwigs. While the students are encouraged to seek guidance from any faculty members regarding job opportunities, etc., the College invites reputed career counselors for the purpose as well.

## *College Magazine "Neelambara"*

To encourage budding writers in developing their literary talents and to give their thoughts, opinions and ideas on various issues of social, political and literary significance the college brings out the magazine "NEELAMBARA" every year. Articles, poems, stories etc. are published in English, Hindi and Sanskrit. There is a team of student editors guided by advisors from the teaching faculty who select contributions for publication.

## *Alumni Association*

Association of old students has been functioning for the last many years and an annual get-together is held every year on the 1st Sunday of April in the college lawns. It helps to promote the interest of the ex-students in Alma Mater and to keep in touch with the teachers and present students through various activities. The association also organizes a "Freshers' Welcome" for the students along with various talent search programmes.

## *Placement & Internship Cell*

There is a placement and internship cell in the College to look after the professional interests of students. The cell lays special emphasis on improving personality and group discussion abilities of students. The cell has been arranging employment/summer placement and internship for a large number of students every year.

## *Other Cells & Projects*

In addition, the college has the following cells/projects also:

Various Cells/Projects Working in the College		
S.No.	Name of the Cell	Convener/Member
1.	College Website Monitoring & Maintenance Cell	Mrs. Ashima Bhatia (Convener) Dr. Ajay Kumar Garg
2.	Culture & Ethics Cell	Mrs. Renuka Dhar Bazaz (Convener) Mrs. Udit Aggarwal Dr. Sonika Nagpal
3.	EWS Cell	Mrs. Ashima Bhatia
4.	Ek Pahal (Free Scooty driving training for girls)	Dr. Meena Sharma
5.	Enactus	Mrs. Sonia Dhingra
6.	Entrepreneurship & Skill Development Cell	Mrs. Sonia Dhingra
7.	Equal Opportunity Cell	Dr. Vipin Pratap Singh
8.	Feedback & Result Analysis Cell	Mrs. Udit Aggarwal

9.	Finance Club	Sh. Ramesh Kumar
10.	Gandhi Study Centre	Ms. Sangeeta Sharma
11.	Human Resource Club	Dr. Ruchira Pathak
12.	Industry Institution Interaction Cell	Dr. Jay Shankar Sharma
13.	Internship Cell	Dr. Mridula Arora (Convener) Dr. Anita Bajaj (Convener)
14.	Internal Quality Assurance Cell (IQAC)	Dr. Sanjay Kumar
15.	IT Cell	Sh. Amit Kumar (Convener) Dr. Jay Shankar Sharma Mr. Aditya Pratap Singh
16.	Marketing Club	Dr. Anita Bajaj
17.	Media Cell	Dr. Harish Arora (Convener) Sh. Jaspal Singh Dr. Jyotsana Prabhakar Dr. Yogesh Sharma
18.	Mentor – Mentee Cell	Mrs. Udit Agarwal
19.	North East Cell	Dr. Isha Verma (Convener) Dr. Angela Gangmei
20.	OBC Cell	Mrs. Priyanka Chatterjee
21.	Photography & Film Making Club	Sh. Hari Pratap (Convener) Ms. Garima Bhardwaj
22.	Placement Cell	Dr. Mridula Arora (Convener) Dr. Anita Bajaj (Convener)
23.	Research and Consultancy Cell	Dr. Ruchira Pathak
24.	Sankalp	Dr. Harish Arora
25.	Sansparsh	Dr. Krishna Murari
26.	SAVI	Dr. Mayank Pandey
27.	SC-ST Cell	Dr. O. L. Meena
28.	Spic Macay	Dr. Palvinder Kaur Bakshi
29.	Subh Ashish	Dr. Binit Sinha
30.	Women Development Cell (WDC)	Dr. Meena Sharma (Convener) Mrs. Priyanka Chatterjee Dr. Sonika Nagpal
31.	WUS-Delhi University Cell	Dr. Anubhuti Mishra
32.	Yoga Club	Dr. Shruti VIP

## Corpus Fund for Students

The college has provided Special Corpus Fund for the students to meet extraordinary contingencies.

## Smart I-Card

From the Academic Year (2017-18) Multipurpose (electronic mode) smart identity cards are provided to the students.

## FEE STRUCTURE FOR THE ACADEMIC YEAR: 2020-21

ADMISSION FEE	A (Rs.)	B (Rs.)
<b>(1) Annual Charges</b>		
College Admission Fee	5	5
Tuition Fee (May to April)	180	180
Identity Card Fee	150	150
Security	1000	1000
Library and Reading Room Fee	300	300
College Magazine Fee	200	200
Medical Fee	100	100
Electricity and Water Fee	1500	1500
Examination Charges & Assignment Fee	200	200
Garden Fee	50	50
Development Fee	2500	2500
S.A.F.	400	400
N.C.C. Fee	75	75
<b>TOTAL (1) Rs.</b>	<b>6660</b>	<b>6660</b>
<b>(2) University Charges</b>		
University Enrollment Fee	200	200
University Athletics Association Fee	50	50
W.U.S. Fee	5	5
University Development Fees	600	600
Social Security Fund	10	10
University Union Fee	20	20
Culture Council Fee	5	5
<b>TOTAL (2) Rs.</b>	<b>890</b>	<b>890</b>
<b>(3) Boys Fund (Students Fund)</b>		
Sports Fee	350	350
Students Societies Fee	600	600
Social Function Fee	300	300
Subject Seminar Fee	500	500
College Union Fee	75	75
General Amenities Fees	2500	2500
N.S.S.	20	20
Alumni Fee	300	300
Computer Fee	1000	2000
Corpus Fund Fee	150	150
<b>TOTAL (3) Rs.</b>	<b>5795</b>	<b>6795</b>
<b>GRAND TOTAL (1 + 2 + 3) RS.*</b>	<b>13345</b>	<b>14345</b>

\*Excluding Examination Fees

A = B.A. (Prog.), B.A. (Hons) Hindi, B.A. (Hons.) Pol.Sc. & B.A. (Hons.) Sanskrit

B = B.Com (Prog.), B.Com (Hons) & B.Sc. (Hons) Maths

## Rules for Refund of Fee on Account of Withdrawal/Cancellation of Admission

	Reasons for seeking refund	Quantum of fee to be refunded
1.	When a student applies for withdrawal of admission up to last date of admission	Full fee after deduction of Rs. 1000/- and full examination fee.
2.	When admission is made inadvertently due to error/omission/commission on the part of the University/College	Full fee and full examination fee.
3.	When cancellation of admission is due to concealment/falsification of facts, submission of false/fake certificates(s), providing misleading information by the student or for any error/mistake on the part of the student.	No fee will be refunded.
4.	In case a student after his/her admission expires within one month of the last date of admission.	Full fee including examination fee will be refunded to his/her parents.

**A saving account must be in the name of the applicant. Any payment, whatever it may be, shall be transferred to the Saving Account of the applicant by direct payment system.**

### *College Fees Payable at The Time of Admission*

The students are advised to preserve the fee receipt issued by the College. However if it is lost or misplaced a duplicate receipt can be obtained on payment of Rs. 100/-. Foreign Students seeking admission to the college should deposit an amount (as notified by the University) per year on account of foreign students registration fee in addition to regular fees of the College.

### *Non-Payment of College Dues*

If dues are not paid by the specified date, a late fee will be charged. If dues are not paid by last day of the month mentioned, the name of defaulter will be struck off from the College rolls without giving any notice. The students whose name is thus struck off may, however, be re-admitted by the order of the Principal on Payment of re-admission fee and other dues.

### *Stipends and Fee-Concession*

The College grants freeship and half freeship in free to the needy students and outstanding sportsmen. The continuance of the stipend or concession in the fee depends on good behavior and regular attendance of the student and his/her satisfactory progress in studies. An application for concession should be made on prescribed form available from the College office.

### *Endowment Funds*

The following Endowment Funds have been instituted in the College for awarding prizes and scholarships to meritorious students.

- a) Shri Jagannath Madhok Endowment Fund
- b) Smt. Mathura Bai Endowment Fund
- c) Shri Guru Dutt Sharma Endowment Fund
- d) Smt. Shyam Aggarwal Endowment Fund
- e) Dr. Nityanand Sharma Scholarship
- f) Shri Raj Narian Goel Scholarship
- g) Shri K.L. Aggarwal Endowment Fund
- h) Shri Ram Chandra Gupta Shanti Devi Endowment Fund
- i) Dr. R.C. Anand Endowment Fund
- j) Smt. Shant Devi Madhok & Sh. Rajender Nath Madhok Endowment Fund
- k) Smt. Rukmini Devi Sharma Memorial Prize
- l) Smt. Draupdi Devi & Sh. Rajpal Sharma Memorial Prize
- m) Smt. Madhu Sharma Memorial Prize
- n) Smt. Savitri Devi Memorial Prize
- o) Shri Daya Shankar Agrawal Endowment Fund
- p) Sh. B.K. Gupta & Smt. Vimla Devi Memorial Prizes (for the best students).

### *Students Aid Fund*

To help the needy students, assistance in cash or kind is provided from the fund.

## ADMISSION COMMITTEE (2020-21)

- |  |   |
|--|---|
| 1. Dr. B.N. Chaudhary, (Pol. Sci) Convenor | 2. Dr. Yogesh Sharma (Sanskrit)         |
| 3. Sh. Ramesh Kumar (Commerce)             | 4. Dr. Palvinder Kaur Bakshi (Commerce) |
| 5. Ms. Ashima Bhatia (Economics)           | 6. Dr. Sanjay Kumar (History)           |
| 7. Dr. Pramod Kumar Sethi (Phy. Edu.)      | 8. Dr. Harish Arora (Hindi)             |
| 9. Sh. Anil Kumar Swadeshi (English)       | 10. Dr. Jagmohar Rai (Mathematics)      |

## GRIEVANCE COMMITTEE FOR THE (ADMISSION : 2020-21)

- |                       |            |
|-----------------------|------------|
| 1. Dr. S.R. Raj       | 9818776775 |
| 2. Dr Nagendra Sharma | 9910609621 |
| 3. Dr O.L. Meena      | 8383820985 |

## NON-TEACHING STAFF

### Administration Section

Sh. Narendra Kumar Verma	Section Officer (Admin.)
Sh. Anil Kumar Jaswal	Sr. Assistant
Sh. Santosh Kumar	Jr. Assistant
Sh. Vijay Pal Yadav	Caretaker (Officiating)
Sh. Ram Prakash Singh	Office Attendant
Sh. Sita Ram	Office Attendant
Sh. Gulshan Kumar	Office Attendant
Sh. Ram Singh KC	Chowkidar

### Accounts Section

Sh. Ravi Wadhwa	Sr. Assistant
Sh. Narender Kumar	Assistant-cum-Cashier
Sh. Ramesh Chandra Sharma	Office Attendant
Sh. Ram Saran	Office Attendant

### Library

Sh. Pawan Kumar Maithani	Offg. Librarian
Sh. Umesh Sharma	Offg. Library Assistant
Sh. Vikrant Singh Thakur	Semi Professional Assistant
Sh. Jeet Singh	Library Attendant

## Special Helpdesk for SC/ST/OBC/EWS/PWD applicants for the Admission (2020-21)

Mrs. Ashima Bhatia	EWS	9810423699
Dr. O.L. Meena (Liaison Officer)	SC/ST	8383820985
Mrs. Priyanka Chatterjee	OBC	9899200710
Dr. Vipin Pratap Singh	PWD	9999924474

## Dedicated Helpline Numbers of the College

College Office Number	011-29845214
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Principal: Dr. Ravindra Kumar Gupta

Bursar: Sh. Amit Kumar

## LIST OF FACULTY MEMBERS

### Department of English

Mrs. Renuka Dhar Bazaz  
Dr. Mita Bhatnagar  
Sh. Jaspal Singh  
Mrs. Priyanka Chatterjee  
Dr. Jyotsna Prabhakar  
Ms. Sangeeta Sharma  
Sh. Anil Kumar (In-Charge)  
Dr. Vipin Pratap Singh

### Department of Hindi

Dr. Raj Kumari Pandey  
Dr. Asha Rani  
Dr. Onkar Lal Meena  
Dr. Harish Arora (In-Charge)  
Dr. Meena Sharma  
Dr. Anil Kumar Singh  
Dr. Aniruddha Kumar

### Department of Mathematics

Dr. Jagmohan Rai (In-Charge)  
Mrs. Udit Aggarwal  
Sh. Hari Pratap

### Department of Economics

Mrs. Ashima Bhatia (In-Charge)  
Mrs. Geeta Ahuja

### Department of Sanskrit

Dr. Yogesh Sharma (Ad-hoc)

### Department of Political Science

Dr. Basuki Nath Chaudhary  
Dr. Nilotpal Mrinal (In-Charge)  
Dr. Subhendu Ranjan Raj  
Dr. Isha Verma  
Dr. Krishna Murari

### Department of Commerce

Sh. Amit Kumar  
Dr. Ravindra Kumar Gupta  
Dr. Anita Bajaj  
Dr. Ruchira Pathak  
Sh. Ramesh Kumar (In-Charge)  
Dr. Palvinder Kaur Bakshi  
Mrs. Sonia Dhingra  
Dr. Krishna Shukla

### Department of History

Dr. Sanjay Kumar (In-Charge)  
Dr. Mridula Arora  
Dr. Nagendra Sharma

### Department of Physical Education

Dr. Parmod Kumar Sethi (In Charge)

## PLACEMENT & INTERNSHIP CELL

Dr. Mridula Arora

Dr. Anita Bajaj

## SPECIAL OFFICERS

PIO (RTI)  
NSS Officer  
Liaison Officer (EWS)  
Internal Complaints Committee  
Liaison Officer (SC/ST)  
Discipline Resource Committee  
Liaison Officer (OBC)  
Nodal Officer (AISHE)  
NCC Officer  
Liaison Officer (PWD)

Dr. Nilotpal Mrinal  
Dr. Puneet Chandla  
Mrs. Ashima Bhatia  
Dr. Mita Bhatnagar  
Dr. O.L. Meena  
Dr. O.L. Meena  
Ms. Priyanka Chatterjee  
Sh. Anil Kumar  
Sh. Hari Pratap  
Dr. Vipin Pratap Singh

*Note: The information supplied in this Prospectus is subject to amendment by the Principal at any time.*

COLLEGE IN MEDIA

**THE GLOBAL TIMES**  
MONDAY, JULY 31, 2017  
www.theglobaltimes.in

## The secret recipe for success

With over three decades of experience, Dr. RK Gupta, Principal PGDAP College (E) is a mentor and guide to several research students. He was chief guest at the recent GTSE 2016 award ceremony at Amity University, Noida where he spoke with Nandini Das, AIS Saket, N.A (Synchor) on a range of subjects.

**Good pressure**  
The Indian educational system has undergone some change in the last few decades. The focus, particularly, has been to improve quantitative and the hard mathematics system. This has been primarily done to take away stress and pressure from students, which is a good thing. I firmly believe that the learning process or to be successful, some level of pressure is required. Pressure, as we all know, is a requirement, but every student, and each will only be good when there is a certain kind of pressure. Already policies like the 'No Disturbance Policy' have created failures at school. The policy was so flawed that it only led to students not studying at all. This is why I find a certain minimum level of pressure as essential to good. It keeps you on the edge and eager to succeed.

**A friendly approach**  
A friendly atmosphere, identity approach and a level of understanding between the student and teacher from the base of a strong teacher-pupil relationship is a must. It is not that the teacher is a master, but if the students do not connect with their teachers, then it will be responsible for the failure to guide or counsel students. Any gap or distance between a teacher and a student needs to be bridged by motivation and leading trust. It is only then that the important relationship of guru-shishya will flourish.

**Game for sports**  
It is extremely important for students to excel in academics, but they shouldn't neglect extra-curricular activities. It is extremely important for students to excel in academics to achieve greater professional success.

**Stay optimistic**  
These days we often hear that students are encountering anxiety or depression. I understand that in the competitive world, success doesn't come easy. But the students need to understand the fact that there is no perfect student or no end of life at all. One will need to handle several ups and downs in their life. Even if there are certain failures, do not give up because overall good things will come up in future. Always have an optimistic approach towards life. It is important to stay up and be positive in every situation.

**Education TIMES**  
www.educationtimes.com  
TOWARDS TOMORROW  
SEPTEMBER 4, 2017

## SMART OPTION

Times News Network

In keeping with Prime Minister Narendra Modi's plan to make Smart Cities, PGDAP College (evening) of the University of Delhi has begun to transform itself into a 'smart' college. The institution has made a multipurpose card available to its students that will not just double up as an identity card and a library card but also serve as a means to pay their college fees, facilitate payments at various places such as the photocopy shop, college canteen, juice corner and other outlets.

Ravindra Kumar Gupta, college principal said, "The college has taken this step in accordance with the objective of a cashless society that the government is striving towards. The card issued to students will serve as an e-wallet in addition to being an identity card. They will be able to avail the benefits of this card from the current academic session itself."

According to Gupta, teaching and non-teaching employees of the college will also be provided with a similar facility. The issuance of smart cards to students is the first step in an ambitious plan to transform the college into a fully 'smart' complex.

**LOCAL VOCAL**

**FOCUS NEWS**  
फोकस न्यूज  
www.focusnews.in

## योग केवल व्यायाम नहीं साधना है : डॉ. रवीन्द्र कुमार गुप्ता

पीजीडीएवी कॉलेज (साधु) में चौथे दिवसीय योग कार्यशाला का हुजूम आयोजन

योग के जगदीश जी शर्मा जी की अध्यक्षता में आयोजित चौथे दिवसीय योग कार्यशाला का हुजूम आयोजन। डॉ. रवीन्द्र कुमार गुप्ता की अध्यक्षता में आयोजित चौथे दिवसीय योग कार्यशाला का हुजूम आयोजन।

**युगान्तर दुडे**

## ब्रह्माण्डीय भाषा है संस्कृत

- डॉ. ओमप्रकाश पाण्डेय

संस्कृत भाषा पर ब्रह्माण्डीय भाषा है संस्कृत। डॉ. ओमप्रकाश पाण्डेय की अध्यक्षता में आयोजित चौथे दिवसीय योग कार्यशाला का हुजूम आयोजन।

**NBT** 02-09-2018  
नवभारत टाइम्स

## बदलाव के लिए स्टूडेंट्स बांट रहे खुशियां

### बुजुर्गों से PGDAP कॉलेज के बच्चे लेते हैं 'शुभ आशीष'

स्टूडेंट्स के ग्रुप हर 15 दिन में ओल्ड ऐज होम जाकर वित्तार्थें हैं वक्त

बुजुर्गों से शुभ आशीष लेने के लिए स्टूडेंट्स का ग्रुप हर 15 दिन में ओल्ड ऐज होम जाकर वित्तार्थें हैं वक्त।

**पंजाब कैसरी** 29 अक्टूबर, 2018 सोमवार  
स्थानीय 7

## सम्मेलन में पीजीडीएवी कॉलेज...

आर्य महासम्मेलन में पीजीडीएवी कॉलेज द्वारा भी वर्तमान शिक्षा और वेद विषय पर शोध संगोष्ठी का आयोजन किया गया। इस दौरान 6 सत्रों में आधुनिक शिक्षा में वेद का महत्व, कम्यूटर में संस्कृत की प्रासंगिकता, यज्ञ विज्ञान एवं पर्यावरण, वैदिक राष्ट्रवाद और महर्षि दयानंद विषयों पर देश और विदेश से आए विद्वानों व शोध छात्रों ने अपने शोध पत्र प्रस्तुत किए। समापन सत्र में वैज्ञानिक डॉ. ओम प्रकाश पाण्डेय ने कहा कि शिक्षक में आचार्यत्व समाप्त हो गया है क्योंकि वे अपने आपको कर्मचारी समझने लगे हैं। कभी चुनाव में, कभी जनगणना में उनको लगाया जाता है। आज राष्ट्रवाद की चुनौती यह है कि हमारी सारी व्यवस्थाएं हमारी नहीं हैं। संविधान भी हमारा नहीं है। भगवान राम को भी अमर प्रधानमंत्री बना दें तो एक साल में वितृष्णा हो जाएगी क्योंकि संविधान में बहुत कमियां हैं जिनको बदलना बहुत कठिन है।