



## Principal's Message

*Welcome to all new comers in the family of D.A.V. First of all we want to introduce you with the actual name of the D.A.V. where D stands for Dayanand, A for Anglo and V for Vedic. It was established in Lahore in January, 1886. Since then the D.A.V. Institutions have spread like a mighty river, the holy water of which have touched not only the length and breadth of India but also the five Continents of the Globe.*

*Members of the institution believe in the selfless and dedicated services in the society. Motto of the D.A.V. institution is "Service before Self". The first such person was Mahatma Hans Raj, who single-handedly took over the entire responsibility of D.A.V. Schools and Colleges in Lahore.*

*The P.G.D.A.V. College (Day) and P.G.D.A.V. College (Evening) were started on 1957 & 1958 respectively. The main objective of the P.G.D.A.V. College (Evening) was to impart instructions in higher studies to employed students. The college is run by the D.A.V. College Managing Committee, New Delhi through 12 representatives nominated to the Governing Body of the college. Dr. G.L. Datta was the founder Principal of the college and Dr. Bhai Mahavir was the Vice-Principal In-charge of the Evening Classes at the time of its inception. The college derives its inspiration from the Vedas, the oldest source of knowledge in the world. We start every new Academic Session with Yajna.*

*Prof. (Dr.) R. K. Gupta  
Principal*

विद्या मित्रां प्रवासेषु, भार्या मित्रं गृहेषु च। व्याधितस्यौशधं मित्रं, धर्मो मित्रं मृतस्य च॥  
अलसस्य कुतो विद्या, अविद्यस्य कुतो धनम्। अधनस्य कुतो मित्रं, अमित्रस्य कुतः सुखम्॥



## PROSPECTUS 2022-2023

### P.G.D.A.V. College (Eve.)

Pannalal Girdharlal Dayanand Anglo-Vedic (PGDAV) College (Eve.) founded in 1958 by DAV College Managing Committee, is a co-educational, NAAC accredited institution. It draws high traditions of excellence and learning from two eminent institutions of higher education in India viz. the University of Delhi and the DAV Education Trust- the world's largest NGO in the field of education with over 900 schools, colleges and universities in the country and the world.

The College is housed in its own building, situated in a prime location at Nehru Nagar (near Lajpat Nagar), Ring Road, New Delhi-110065. It has easy and convenient connectivity by bus and metro from all parts of Delhi. The nearest metro station—Vinobapuri—on the pink line is located immediately next to college premises.

It has a brilliant and dedicated teaching faculty and experienced office staff. It has a rich computerized library, fully equipped computer laboratories, a furnished air conditioned Seminar Hall, a well-furnished Auditorium and one of the best playgrounds in the university.

The College re-opens after summer vacation as per notified University Calendar. The classes start at 3.00 p.m. and continue up to 9.00 p.m. The timings may be revised at any stage, if so required. Detailed time tables will be provided to all the newly admitted students.

### *Courses of Study*

The College imparts instruction in the following courses of study of the University of Delhi. The number of students likely to be admitted in the first year is given against each course:

Courses	Categories					
	Gen	EWS	SC	ST	OBC	Total
B.A. (Prog.)	140	37	50	27	93	347
B.Com (Prog.)	94	23	35	17	62	231
B.Com (H)	39	10	15	7	26	97
B.A. (H) Hindi	16	4	6	3	10	39
B.A. (H) Pol. Sc.	23	6	8	4	15	56
B. Sc. (H) Mathematics	16	4	6	3	10	39
B.A. (H) Sanskrit	23	6	9	4	16	58
	<b>351</b>	<b>90</b>	<b>129</b>	<b>65</b>	<b>232</b>	<b>867</b>

Admissions to the above courses shall be made in a phased Program of the University of Delhi on the basis of merit and the total number of seats available in each course. The University of Delhi has announced that all under graduate courses of the University from this year onwards will follow the Semester System as per the Undergraduate Curriculum Framework - 2022 based on the National Education Policy 2020.

The guidelines and schedule of admission to be followed for admission to the Undergraduate Program in the regular Colleges for the academic session 2022-23 are notified by the University of Delhi.

## List of Courses and Program Specific Eligibility

Courses Offered	Program Specific Eligibility
<b>B.A. (Program)</b>	<p>Candidates must appear in CUET in any of the following subject combinations:  <b>Combination I:</b> Any one Language from List A + Any two subjects from List B1 + Any one subject from either List B1 or List B2  <b>OR</b>  <b>Combination II:</b> Any one language from List A + Any one subject from either List B1 or List B2 + SECTION III of CUET (General Test)</p> <p>Merit will be based on the best CUET score obtained from any of the above-mentioned combinations of subjects. Note: As the weightage of the CUET Sections is not the same, appropriate proration will be done.</p>
<b>B. Com (Program)</b>	<p>Candidates must appear in CUET in any of the following subject combinations:  <b>Combination I:</b> Any one Language from List A + Any two subjects from List B1 + Any one subject from either List B1 or List B2  <b>OR</b>  <b>Combination II:</b> Any one Language from List A + Any one subject from either List B1 or List B2 + SECTION III of CUET (General Test)</p> <p>Merit will be based on the best CUET scores obtained from any of the above-mentioned combinations of subjects. Note: As the weightage of the CUET Sections is not the same, appropriate proration will be done.</p>
<b>B. Com (Hons)</b>	<p>Candidates must appear in CUET in any of the following subject combinations:  <b>Combination I:</b> Any one Language from List A + Mathematics + Any two subjects out of which at least one should be from List B1  <b>OR</b>  <b>Combination II:</b> Any one Language from List A + Accountancy + Any two subjects out of which at least one should be from List B1</p> <p>Merit will be based on the best CUET scores obtained from any of the above-mentioned combinations of subjects.</p>
<b>B.A. Hindi (Hons)</b>	<p>Candidates must appear in CUET in the following subject combination:  Hindi from List A + Any two subjects from List B1 + Any one subject from either List B1 or List B2  Merit will be based on the CUET scores obtained from the above-mentioned combination of subjects.</p>
<b>B.A. Pol. Science (Hons)</b>	<p>Candidates must appear in CUET in the following subject combination:  Any one Language from List A + Any two subjects from List B1 + Any one subject from either List B1 or List B2  Merit will be based on the CUET scores obtained from the above-mentioned combination of subjects.</p>
<b>B.Sc. Mathematics (Hons)</b>	<p>Candidates must appear in CUET in the following subject combination:  Any one language from List A + Mathematics + Any two subjects out of which one should be from List B1  Merit will be based on the CUET scores obtained from the above-mentioned combination of subjects.</p>
<b>B.A. Sanskrit (Hons)</b>	<p>Candidates must appear in CUET in any of the following subject combinations:  <b>Combination I:</b> Any one Language from List A + Sanskrit from List B1 + Any two subjects out of which one should be from List B1</p>



	<b>OR</b>
	<b>Combination II: Any one Language from List A + Sanskrit from List A + Any two subjects out of which one should be from List B1</b>
	<b>OR</b>
	<b>Combination III: Sanskrit from List A + Any two subjects from List B1 + Any one subject from either List B1 or List B2</b>
	<b>OR</b>
	<b>Combination IV: Any one Language from List A + Any two subjects from List B1 + Any one subject from either List B1 or List B2</b>
	<b>Merit will be based on the best CUET score obtained from any of the above-mentioned combinations of subjects. Candidates who opted for Combination IV for admission will be considered only if seats remain vacant after considering all the candidates who opted for Combination I/II/III</b>

The students enrolling for B.A. (Program) can opt for one of the subject combinations which are listed in the following table.

Combination of Subjects	Combination of Subjects	Combination of Subjects
Economics – Mathematics	Economics – History	Hindi Discipline - History
Economics - Political Science	History - Political Science	History - Physical Education
Hindi Discipline - Political Science	Physical Education - Political Science	English- History
English – Mathematics	Commerce – Economics	Economics -English
English- Political Science		

**Compulsory Test in Hindi (CTH) is offered to those students (for all courses) who have not studied Hindi even up to VIII class.**

## Eligibility Requirements for Undergraduate Admissions

### Common Minimum Eligibility\*

The candidate must have passed the Class XII or its equivalent examination from single recognized board.

\*In case a candidate has passed subjects/s from more than one board, s(he) can appear for CUET 2022 in the subjects in which s(he) has passed Class XII; however, for the purpose of ascertaining the Minimum Eligibility, the mark sheet/degree of only one board will be considered (For example, if a candidate has appeared in CBSE Board Examination with five subjects except for Mathematics and later appears and passes Mathematics from another board such as the National Institute of Open Schooling (NIOS), the minimum eligibility shall be ascertained from his/her mark sheet issued by CBSE only).



## Program-Specific Eligibilities

List of Subjects/ Papers to be chosen in CUET 2022 for admission to Undergraduate Programs of the University of Delhi.

### List A:

All Languages of Section 1A and Section 1B of CUET 2022.

Candidates must appear in at least one Language from the following:

Arabic	Gujrati	Manipuri	Sindhi
Assamese	Hindi	Marathi	Spanish
Bengali	Italian	Nepali	Tamil
Bodo	Japanese	Odiya	Telugu
Chinese	Kannada	Persian	Tibetan
Dogri	Kashmiri	Punjabi	Urdu
English	Konkani	Russian	
French	Maithili	Sanskrit	
German	Malayalam	Santhali	

### List B:

Subjects/ Test papers mentioned in Section II of CUET 2022 have been categorized under List B1 and List B2. Candidate must refer to Program-Specific Eligibility to choose the subjects in which s(he) should appear in CUET 2022 to be considered for admission to the selected program.

Subjects in List B1		Subjects in List B2	
1	Accountancy/ Bookkeeping	1	Agriculture
2	Anthropology	2	Engineering Graphics
3	Biology/ Biological Studies/ Biotechnology/ Biochemistry	3	Entrepreneurship
4	Business Studies	4	Knowledge Tradition and Practices India
5	Chemistry	5	Fine Art/ Visual Art (Sculpture/Painting)/ Commercial Art
6	Computer Science/ Information Practices	6	Mass Media/ Mass Communication
7	Economics/ Business Economics	7	Physical Education/ NCC/ Yoga
8	Environmental Studies	8	Performing Art - i) Dance (Kathak/ Bharatnatayam/ Kathakali/ Odissi/ Kuchipuri/ Manipuri) ii) Drama- Theatre iii) Music General (Carntic/ Rabindra Sangeet/ Hindustani/ Percussion/ Non-percussion)
9	Geography/ Geology	9	Teaching Aptitude
10	History		
11	Home Science		
12	Legal Studies		
13	Mathematics		
14	Physics		
15	Political Science		
16	Psychology		
17	Sanskrit		
18	Sociology		

Only the papers mentioned in List B1 and List B 2 will be considered as “Subjects” for Program-Specific Eligibility.

The marks obtained by the candidate in CUET 2022 will be considered for computing the total marks according to the Program-Specific combinations of subjects for deciding merit and granting admissions in the undergraduate programs. Merit will be based only on the ‘combination of subjects in which a candidate has appeared in CUET 2022’ as mentioned in the respective Program-Specific Eligibility.





## *University Guidelines of admission to various Undergraduate Programs for the Academic Session 2022-23*

**Admissions to all Undergraduate Programs at the University of Delhi will be based on the scores obtained in CUET 2022.**

**For admission to Undergraduate programs of the University of Delhi, all candidates (including those applying for supernumerary seats) must register for CUET- 2022 at <https://cuet.samarth.ac.in/>.**

### ***Admission Process***

Admissions to all programs will be done through a Centralized e-counselling procedure. To minimize the number of rounds of counselling, and to start the academic session timely, the University may explore the possibilities of admitting candidates over and above the sanctioned strength in the initial rounds of counselling. Further details related to admission processes such as e-counselling, Tie Breaking rules, etc. will be notified separately.

The latest and updated information related to undergraduate program will be available on the website of the University of Delhi [www.admission.oud.ac.in](http://www.admission.oud.ac.in).

### ***Important Points***

- Admissions to all undergraduate Programs at the University of Delhi will be based on the scores obtained in CUET 2022. (Except for admission to the School of Open Learning (SOL), Non-Collegiate Women Education Board NCWEB, and Foreign Nationals).
- An eligible candidate desirous of seeking admission to the Undergraduate Program(s) of the University of Delhi for the academic session 2022-23 must read the contents of this Bulletin of Information, as well as the notifications, updates and information published on the admission website of the University very carefully.
- Candidate must appear in CUET in only those subjects in which s(he) has passed Class XII.
- In case the subject studied at Class XII is not mentioned in the CUET, the candidate must appear in the subject that is similar/ closely related to the subject s(he) has studied at Class XII (for example, if a candidate has studied Biochemistry in Class XII, s(he) must appear in Biology in CUET 2022).
- Merit will be based only on the 'combination of subjects in which a candidate has appeared in CUET' as mentioned in the respective Program-Specific Eligibility.
- The candidate must have studied and passed Class XII Examination or its equivalent from a single recognized board.
- Only the scores obtained in CUET 2022 will be considered for admissions to the academic year 2022-23.
- Candidates must study the Program-Specific requirements carefully and then appear in Subjects/ papers of the CUET 2022.
- The candidates are advised to check that they satisfy all eligibility criteria for the program(s) for which they are applying in the entrance test. Admission is subject to the Candidate's fulfilling the eligibility requirements prescribed for applying to the concerned program of study. In case a Candidate does not meet any eligibility criteria prescribed for applying to the concerned program and appears in the entrance test, it is at the candidate's own risk and cost. If at any stage, it is found that eligibility requirements are not fulfilled, the admission, if granted shall be cancelled ipso facto.
- Before registering for CUET 2022, the candidates are advised to carefully read the Bulletin of Information and consult the Delhi University Act, 1922 and the Statutes. The ordinances, Rules and Regulations of the University of Delhi, available on the University website, would be binding on them.



- As per ordinance-1 of University, there is no minimum age bar for admission to the undergraduate programs in the University and its colleges except in the programs where the respective regulatory bodies, such as Medical Council of India (MCI), All India Council of Technical Education (AICTE), Bar Council of India (BCI), National Council for Teacher Education (NCTE), Dental Council of India (DCI), etc. have prescribed the minimum age requirement in the regulations.
- Gap year will not be a bar for purpose of admission to undergraduate programs. However, such candidates must also appear in CUET-2022 for admissions in academic year 2022-23.

## *Reservations*

### **Reservation of Seats for Schedule Caste/Tribe/OBC/EWS Applicants**

Scheduled Castes/ Scheduled Tribes/ Other Backward Classes and EWS Categories Reservation of seats in admission to various under-graduate Programs shall be in the following manner:

Scheduled Castes	=	15% of total intake in each course
Scheduled Tribes	=	7.5% of total intake in each course
Other Backward Classes	=	27% of total intake in each course
Economically Weaker Section	=	10% of total intake in each course

#### **Verification of SC/ST/OBC/EWS Certificates:**

The admission of the students under reserved category will be confirmed only after final verification authentication by the respective competent certificate issuing authority. The scrutiny and the admission at the college level are merely provisional.



## SC/ST:

The followings are empowered to issue the requisite SC/ST Certificate:

- District Magistrate/Additional District Magistrate/Collector/Deputy Collector/Deputy Commissioner/Addl. Deputy Commissioner/1st class Stipendiary Magistrate/City Magistrate/Sub-Divisional Magistrate/Taluka Magistrate/Executive Magistrate/Extra Assistant Commissioner.
- Chief Presidency Magistrate/Addl. Chief Presidency Magistrate/Presidency Magistrate.
- Revenue Officer not below the rank of Tehsildar.
- Sub-Divisional Officer of the area where the Applicant and/or his family normally resides.
- Administrator/Secretary to the Administrator/Development Officer (Lakshadweep Islands).

The applicant must note that the SC/ST Certificate **from any other person/authority shall not be accepted in any case. If the applicant happens to belong to SC or ST, applicant's caste/tribe must be listed in the appropriate Govt. of India Schedule.**

The Caste Certificate should clearly state: (a) Name of his/ her caste/ tribe (b) whether applicant belongs to SC or ST (c) District and the State or Union Territory of applicant's usual place of residence, and (d) the appropriate Govt. of India Schedule under which his/ her caste/ tribe is approved as SC or ST.

At the time of admission, the applicant will have to produce the valid original SC or ST caste/tribe certificate.

However, if an SC/ST Applicant seeks admission under some other category (for example: PWD/Employee Ward, etc.) the applicant should satisfy the minimum eligibility requirement for that particular category.

**Note:** SC/ST Category applicants who get admission under open merit (Unreserved) shall not be included in the reserve quota, i.e. 22.5% (15% for SC and 7.5% for ST)

## OBC:

The OBC Candidates who belong to the 'Non-Creamy Layer' and **whose caste appears in the Central List of the OBCs only**, shall be eligible to be considered for admission under the OBC category (Validity period of OBC certificate in respect of 'non-creamy layer' status of the Candidates as per DOPT Office Memorandum No. 36036/2/2013-Estt. (Res-I) dated 31 March 2016). The certificate should be issued on or after 31st March, 2022.

## Admission to Supernumerary Seats:

**Admission to all supernumerary seats will be through CUET 2022. Candidates desirous of taking admission on Supernumerary seats must appear in CUET 2022.**

### Category

PwBD	Persons with Benchmark Disabilities
CW	Children/ Widows of Personnel of the Armed Forces including Para-Military
ECA	Extra-Curricular Activities
Sports	Sports
KM	Kashmiri Migrants
PMSS	Prime Minister's special scholarship for Jammu and Kashmir
SS	Nominated Sikkimese Students
WQ	Ward Quota of Employees of University of Delhi





## Ward Quota:

**Candidates desirous of taking admission under the Ward Quota of Employees of University of Delhi must appear in CUET 2022.**

Admission to the wards of University and its College employees, both teaching and non-teaching will be done as per Academic Council resolution 9 a & b dated 27.11.2020 and subsequent amendments thereof.

Candidates must be in possession of a valid Employment Certificate issued by due officials at the time of registration. Only the Employment certificate uploaded at the time of registration will be considered. I-cards, Aadhar Card and/or any other document will not be accepted.

## Guidelines for Admission on The Basis of Extra-curricular and Sports Quota (Supernumerary Seats) 2022-23

Candidates desirous of taking admission under the supernumerary quota for ECA and/or Sports must appear in CUET 2022.

For admissions to ECA and Sports supernumerary seats a weightage of 25% will be given to CUET score and 75% to certificates/ trials/ performances.

### Allocation of Seats under Extra-Curricular Activities

S. No.	CATEGORY	SUB-CATEGORY CODE	SUB-CATEGORY	No. of Seats
1	CREATIVE WRITING	1a.	Creative Writing (Hindi)	1
2	DANCE	2a.	Indian Classical	1
		2b.	Indian Folk	1
		2c.	Western	1
3	DEBATE	3a.	Debate (Hindi)	1
		3b.	Debate (English)	1
4	DIGITAL MEDIA	4a.	Photography	1
5	FINE ARTS	5a.	Sketching & Painting	1
6	MUSIC (VOCAL)	6a.	Indian	2
7	MUSIC (INSTRUMENTAL: Indian)	7a.	Flute	1
8	MUSIC (INSTRUMENTAL: Western)	8g.	Harmonium	1
9	THEATRE	9.	Theatre	3
10	QUIZ	10.	Quiz	1



11	NCC	12.	NCC	3
12	YOGA	14.	Yoga	1
			<b>Total</b>	20

## Allocation of Seats under Sports Quota

S. No.	Category	No. of Seats for Men	No. of Seats for Women
1	Taekwondo	04	Nil
2	Football	03	Nil
3	Cricket	04	Nil
4	Judo	04	Nil
5	Volleyball	04	Nil
6	Weightlifting	02	Nil
<b>TOTAL SEATS</b>		<b>21</b>	<b>0</b>



## *Schedule for Announcement of Verification of Documents, Approval of Admission in Colleges and Payment of Admission Fee for Undergraduate Programs*

**For detailed information visit DU website/[www.admission.uod.ac.in](http://www.admission.uod.ac.in)**

### List of Documents required for verification at the time of Admission

The applicants shall be required to produce the following documents in original (hard copy) with two sets of self-attested photocopies at the time of admission:

1. Class X Certificate (Mark-sheet or Certificate) indicating date of birth and Parents' names (The names of applicants claiming reservation under SC/ST/OBC/EWS/CW/KM must match with the names that appear on the corresponding reservation certificates. Similarly, their parents' names must match in both sets of certificates).
2. Class XII Marks-Sheet.
3. SC/ST/OBC/EWS/CW/KM Certificate (in the name of the Applicant) issued by the competent authority. (The names of applicants claiming reservation under SC/ST/OBC/EWS/CW/KM must match with the names that appear on their corresponding School Board qualifying certificates; similarly their parents' names must match in both sets of certificates).
4. OBC (Non-Creamy Layer) Certificate (in the name of the Applicant) issued by the competent authority, and wherein the caste is in the OBC central list issued by <http://ncbc.nic.in>. (The name of the applicant claiming reservation under OBC (Non-Creamy Layer) must match with the applicant's name as it appears on their corresponding School Board qualifying certificates. Similarly, their parents' names must match in both sets of certificates).
5. EWS Certificate from competent authority certifying the applicant can claim reservation under this category. (The names of applicants claiming reservation under this category must match with the names that appear on their corresponding School Board qualifying certificates. Similarly their parents' names must match in both sets of certificates).

**Self-attested copies of the above mentioned Mark-sheets/Certificates should also be submitted along with the originals. In addition, students are required to bring 4 Passport size photographs to be affixed in the Admission and other Forms.**



## *Maintenance of Discipline*

The students are required to observe discipline in the College. As per Ordinance XV-B of the University, the following will constitute breach of discipline:

- a. Physical assault, or threat to use physical force, against any member of the teaching and non-teaching staff of any Institution/Department and against any student within the University of Delhi
- b. Carrying of, use of or threat to use of any weapons
- c. Any violation of the provisions of The Protection of Civil Rights Act, 1976
- d. Violation of the status, dignity and honour of students belonging to the scheduled castes and tribes
- e. Any practice-whether verbal or otherwise-derogatory of women
- f. Any attempt at bribing or corruption in any manner
- g. Willful destruction of institutional property
- h. Creating ill-will or intolerance on religious or communal grounds
- i. Causing disruption in any manner of the academic functioning of the College system;
- j. Ragging.

## *Smoking & Drug Free Zone*

Delhi University is partnering with Delhi police and World Lung Foundation, South Asia in promoting a tobacco and drug consumption free environment. As a step in that direction, smoking and drug is banned in our college.

## *The College is a Vegetarian and No Alcohol Zone*

The college is a vegetarian and no alcohol zone. Eating non-vegetarian food in the College premises is strictly banned. No one is permitted to consume alcohol in the College premises or come to College after consuming alcohol.

## *Anti Ragging Regulations as per Ordinance XV-C*

1. Ragging in any form is strictly prohibited, within the premises of College/Department or Institution and any part of Delhi University system as well as on public transport.

2. Any individual or collective act or practice of ragging constitutes gross indiscipline and shall be dealt with under this Ordinance.
3. Ragging for the purposes of this Ordinance, ordinarily means any act, conduct or practice by which dominant power or status of senior students is brought to bear on students freshly enrolled or students who are in any way considered junior or inferior by other students; and includes individual or collective acts or practices which:
  - a. Involve physical assault or threat to use of physical force.
  - b. Violate the status, dignity and honour of women students.
  - c. Violate the status, dignity and honour of students belonging to the scheduled caste and tribe.
  - d. Expose students to ridicule and contempt and affect their self-esteem.
  - e. Entail verbal abuse and aggression, indecent gestures and obscene behavior.
4. The Principal of a College, the Head of the Department or an Institution, the authorities of College shall take immediate action to any information of the occurrence of ragging.
5. In case any student who has obtained degree of Delhi University and is found under this Ordinance committing an act or practice of ragging, he/she may be subjected under statute 15 to appropriate action for withdrawal of degrees conferred by the University.

At the time of the admission every student shall be required to sign a declaration that on admission he/she submits himself/herself to the disciplinary jurisdiction of the Principal, Vice-Chancellor and several authorities of the College/University who may be vested with authority under the Act, the Statutes, the Ordinances and Rules to exercise discipline that have been framed thereunder by the College/University. He/she is expected to honour this commitment in letter and spirit during his/her stay at the College.

In addition to above, students seeking admission in various courses are requested to fill their online Anti Ragging Undertaking on website i.e. <https://antiragging.in>. A hard copy of the final print (Anti Ragging Undertaking) is mandatory to submit in the office after admission is completed.



Students are advised not to bring outsiders with them in the College premises. If indulging in activities resulting in indiscipline, the outsider shall be invariably handed over to the Police and strict disciplinary action, even leading to expulsion from the College, shall be taken against the students who bring such an outsider in the College premises.

## *Sexual Harassment and RTI*

The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 (MINISTRY OF LAW AND JUSTICE) is applicable to the college. For details, please see the website <http://www.shebox.nic.in/assets/site/main/images/Sexual-Harassment-at-Workplace-Act.pdf>.

The relevant appropriate information under RTI Act, 2005 is available on the website and is accessible to any student.

## *General Rules*

1. **Attendance:** Minimum attendance as required under the University rules for lectures, tutorials, preceptorials etc. must be completed by each student each year/semester. Benefit of medical leave will be available only if the required Medical and Fitness Certificates are submitted at the time of joining of the College.
2. **Periodical test / examination / assignments:** Whenever offered, these must be taken compulsorily.
3. **Free Periods:** These should be utilized for study in the Reading Room and Library.
4. **Cleanliness:** College premises must be kept free from litter.
5. **Identity Card:** Every student must carry his/her Smart Identity Card all the time and show it immediately when demanded by any member of the College Staff. In case of the loss of Identity Card, a duplicate Identity Card will be issued only on the submission of a copy of F.I.R. and the applicable fine.
6. **Notice Board:** Students must make it a habit to read the notices on the Notice Board at least once a day.
7. Any information desired from the office should be sought at the respective counters of the office.
8. Students are expected not to loiter aimlessly or talk loudly in the verandahs when classes are in progress

and not to stand in groups in front of the class room or near the Principal's room or office.

9. **Staff Room:** Students are required not to enter the Staff Room without permission of a staff member and not to stay in front of the staff room.
10. **College Functions:** Students are expected to attend all college functions.
11. **Students' Union:** There is a Students' Union in the college which is affiliated to DUSU. Students of II and III year only can contest the election for office bearers of the college union provided they have cleared all the papers and secured at least 75% attendance and 40% marks in the University examination in the preceding year.
12. Students are not allowed to sit on the roundabout in front of the porch.
13. Any unauthorized person found in the college campus would be handed over to police.  
Ignorance of any rule will not be accepted as an excuse.

## *University Examination*

The examination will be held Semester wise as per Undergraduate Curriculum Framework 2022 based on NEP 2020. There will be an examination at the end of each semester.

## *Internal Assessment*

Internal Assessment is applicable to all the students admitted to various courses. 25% of the maximum marks for the Annual University Examination in each paper are assigned for Internal Assessment and the remaining 75% marks for the Semester Examination. 10% weightage is assigned to Class Test, 10% to Assignments and 5% to the Attendance of the students. Internal Assessment marks shall be added to the Semester Examination marks for determining the final result of the students.

## *Medical & Psychologist Facilities*

A part-time Medical Officer & ANS is available in the College. To counsel the students, a Psychologist is also available to attend the students on weekly basis.

## *Sanitary Napkin Vending Machine*

Our College was first among all the Co-ed Colleges of University of Delhi to install sanitary napkin vending machine for females. It is installed in the medical room.





## Library and Reading Room

### 1. Hours of Opening:

The Library normally remains open throughout the year from 01.30 p.m. to 8.30 p.m. except on Holidays.

Library hours during the vacation are notified at the beginning of each vacation. Two months before each Semester Examination, Library is kept open from 9.00 a.m. to 8.30 p.m. to cater to the special examination needs of all the students.

### 2. Issue Hours:

(a) General Section: From 3.00 p.m. to 7.45 p.m. (Monday to Friday)

(b) Overnight Books (from text books section) from 7.45 p.m. to 8.15 p.m. (Monday to Friday)

### 3. Loan Privileges:

Every student of the College will be issued an Identity Card and Reader's Tickets (three for honors courses and two for Program courses). Books will be lent to borrowers only in exchange of these tickets. These tickets are non-transferable.

### 4. Conditions of Loan:

Different Categories of books are issued for a period ranging from 1 to 14 days.

constitute valuable supplement to classroom teaching.

## Extension Lectures

General Lectures are organized on various important topics and events of current interest. The purpose is to enhance the students' knowledge by stimulating their curiosity and supplying them requisite information of general interest so as to enable them to make correct assessment of the current events.

## National Cadet Corps (NCC)

A unit to the N.C.C. for boys and girls is functioning in the College. It is optional for the students to join this scheme. But once a student joins it, he/she shall be bound by the discipline and the spirit of the scheme. The NCC unit of the College is very active. During training, the cadet gets an opportunity to participate in many adventure activities like para-sailing, para-trooping, mountaineering, horse riding, swimming etc. In the three years of training a cadet can attend different types of camps in and out of Delhi, after attending the camp a cadet can appear for 'B' or 'C' certificate examination. Students who wish to join the NCC can fill up the enrollment forms available in the beginning of the academic year.

## Sports

### Department of Physical Education and Sports Sciences

The College has following Sports and Games facility for the students.

Cricket	Basket Ball
Foot Ball	Volley Ball
Taekwondo	Kabaddi
Weight Lifting	

The College gives Sports Scholarships to the Delhi University, State and National place holders.

## Departmental Societies

There is a Society for each department to organize functions as well as to enlighten the students on various aspects of particular subjects, through mutual discussion and exchange of views. A subject seminar may be addressed by a scholar from outside or by a member of the College faculty on any aspect relating to the subject. The address may be followed by a frank and free discussion amongst those present. These subject seminars are intended to

## National Service Scheme (NSS)

There is a NSS Unit running in the College for the welfare of the society at large. The College NSS unit is very actively involved in the service of the underprivileged sections of society. It aims at inculcating human values, dignity of labour, self-confidence and discipline among the volunteers. Some of the College NSS projects are Blood Donations, College Campus Cleanliness, Socio-Economic Skill Development and Leadership and Personality Development.

## Cultural Enrichment of Students

To discover, develop, train and promote socio-cultural talent and interests among the students and staff, the culture committee has a number of Programs, activities and projects. Students can participate in the various activities organized by the Culture Committee.

## Green Campus

The College promotes recycling of e-waste, plastic waste and waste papers. It has special pits wherein waste/left over food; fallen leaves etc. are converted into manure which in turn is utilized to feed plants and trees in campus.



The campus has an operational rain water harvesting system, solar lights, beautiful lawns and herbal gardens.

## Seminar Room & Auditorium

The College takes pride in having a very well equipped, fully air-conditioned and acoustically well maintained Seminar Room and Auditorium. In use throughout the year, these are witness to many artistic, academic and cultural activities hosted by the College. Eminent speakers and other noted personalities have been visiting the college and sharing their pool of knowledge, wisdom and skill set with the students and faculties in the form of lectures, debates and discussions, workshops and so on.

## Computer Hubs

The College has three fully functional and well equipped computer hubs with access to internet and Delhi University Library System Resources.

## College Canteen

The College Canteen offers a multi cuisine, fresh and hygienically prepared food at subsidized rate. It is immensely popular among the students fraternity.

## Drinking Water

The College ensures supply of quality drinking water treated through RO Water System. The TDS level of water is maintained as per norms.

## Bank

The College has full-fledged branch of the Central Bank of India through which the students can avail of various banking facilities.

## Career Counseling

The College firmly believes in preparing the students for a productive career in future. Provision of academic inputs is essential but certainly not sufficient to meet this goal. Therefore, the College helps the students in planning their future once they graduate from the College. The College arranges seminars and interactive sessions involving prospective employers to enable the students to learn about various career opportunities that await them. In the past our students have been recruited by some of the industry bigwigs. While the students are encouraged to seek guidance from any faculty members regarding job opportunities, etc., the College invites reputed career counselors for the purpose as well.

## College Magazine “Neelambara”

To encourage budding writers in developing their literary talents and to give their thoughts, opinions and ideas on various issues of social, political and literary significance the College brings out the magazine “NEELAMBARA” every year. Articles, poems, stories etc. are published in English, Hindi and Sanskrit. There is a team of student editors guided by advisors from the teaching faculty who select contributions for publication.

## Alumni Association

Association of old students has been functioning for the last many years and an annual get-together is held every year on the 1st Sunday of April in the College lawns. It helps to promote the interest of the ex-students in Alma Mater and to keep in touch with the teachers and present students through various activities. The association also organizes a “Freshers’ Welcome” for the students along with various talent search Programs.

## Placement & Internship Cell

There is a placement and internship cell in the College to look after the professional interests of students. The cell lays special emphasis on improving personality and group discussion abilities of students. The cell has been arranging employment/summer placement and internship for a large number of students every year.

## Other Cells & Projects

In addition, the College has the following cells/ projects also:

Various Cells/ Projects Working in the College		
S.No.	Name of the Cell	Convener/ Member
1.	Add-on Courses	Prof. Meena Sharma
2.	AISHE	Dr. Anil Kumar
3.	Anti Smoking and Anti Drug Cell	Dr. Vipin Pratap Singh
4.	Azadi Ka Amrit Mahotsava	Dr. Mita Bhatnagar
5.	Buddies Interaction Group(BIG)- Samarth	Dr. Parmeet Singh
6.	College Website Monitoring & Main-tenance Cell	Mrs. Ashima Bhatia (Convener) Dr. Ajay Kumar Garg
7.	Culture & Ethics Cell	Mrs. Renuka Dhar Bazaz (Convener) Mrs. Udit Aggarwal Dr. Sonika Nagpal
8.	Covid-19 Task Group	Prof. B.N. Chaudhary (Convener)
9.	D.U. Centenary Celebration committee	Prof. Sanjay Kumar
10.	EWS Cell	Mrs. Ashima Bhatia



## Prospectus - 2022-23

11.	Ek Pahal (Free Scooty driving training for girls)	Prof. Meena Sharma
12.	Ek Bharat Shreshtha Bharat	Dr. Mita Bhatnagar
13.	Enactus	Mrs. Sonia Dhingra
14.	Entrepreneurship & Skill Development Cell	Mrs. Sonia Dhingra
15.	Equal Opportunity Cell	Dr. Vipin Pratap Singh
16.	Examination	Sh. Ramesh Kumar
17.	Feedback & Result Analysis Cell	Mrs. Udit Aggarwal
18.	Finance Club	Sh. Ramesh Kumar
19.	Gandhi Study Centre	Ms. Sangeeta Sharma
20.	Human Resource Club	Dr. Ruchira Pathak
21.	Industry Institution Interaction Cell	Dr. Jay Shankar Sharma
22.	Internship Cell	Dr. Mridula Arora (Convener) Dr. Anita Bajaj (Convener)
23.	Internal Quality Assurance Cell (IQAC)	Prof. Sanjay Kumar
24.	IT Cell	Sh. Amit Kumar (Convener) Dr. Jay Shankar Sharma Mr. Aditya Pratap Singh
25.	Marketing and Consumer Awareness	Dr. Anita Bajaj
26.	Matrubhasha Prakoshth	Sh. Anil Kumar (Convener) Dr. Angela Gangmei (Co-convener)
27.	Media Cell	Prof. Harish Arora (Convener) Sh. Jaspal Singh Dr. Jyotsana Prabhakar Dr. Yogesh Sharma
28.	Mentor-Mentee Cell	Mrs. Udit Agarwal
29.	National Innovation and Startup Policy	Dr. Sonika Nagpal
30.	North East Cell	Dr. Isha Verma (Convener) Dr. Angela Gangmei
31.	National Youth Parliament Scheme (NYPS)	DR. Karishma Saraswat
32.	OBC Cell	Mrs. Priyanka Chatterjee
33.	Photography & Film Making Club	Sh. Hari Pratap (Convener) Ms. Garima Bhardwaj
34.	Placement Cell	Dr. Mridula Arora (Convener) Dr. Anita Bajaj (Convener)
35.	Rajbhasha Parkosth	Dr. Dimple Gupta
36.	Red Ribbon	Dr. Meenakshi Yadav
37.	Research and Consultancy Cell	Dr. Ruchira Pathak
38.	Ritva	Dr. Dimple Gupta
39.	Rotract	Prof. Krishna Murari
40.	Sankalp	Dr. Manoj Kumar
41.	Sansparsh	Prof. Krishna Murari
42.	SAVI	Dr. Mayank Pandey

43.	SC-ST Cell	Sh. Hari Pratap
44.	Spic Macay	Dr. Palvinder Kaur Bakshi
45.	Subh Ashish	Dr. Binit Sinha
46.	SWEEP (Electoral Literacy Club)	Dr. Isha Verma
47..	Twitter Handlers	Dr. Shruti VIP, Dr. Sonika Nagpal
48.	Vidya Vistar Scheme (V2S)	Dr.. Krishna Shukla
49.	Vidyaanjli Higher Education Volunteer Scheme	Dr. Mayank Pandey
50.	Women Development Cell (WDC)	Prof. Meena Sharma (Convener) Mrs. Priyanka Chatterjee Dr. Sonika Nagpal
51.	WUS-Delhi University Cell	Ms. Beena Meena
52.	Yoga Club	Dr. Shruti VIP

All students are expected to enroll themselves in various activities of the College.

### *Corpus Fund for Students*

The College has provided Special Corpus Fund for the students to meet extraordinary contingencies.



## FEE STRUCTURE FOR THE ACADEMIC YEAR : 2022 - 23

SR. NO.	ADMISSION FEE	BAP (Rs.)	BCP (Rs.)	BC-H (Rs.)	MT-H (Rs.)	HN-H/ PS-H/ SKT-H (Rs.)
<b>1</b>	<b>Tuition and College Admission Fee:</b>					
	College Admission Fee	5	5	5	5	5
	Tuition Fee (May to April)	180	180	180	180	180
	<b>TOTAL (1) Rs.</b>	<b>185</b>	<b>185</b>	<b>185</b>	<b>185</b>	<b>185</b>
<b>2</b>	<b>University Student Welfare Fund:</b>	<b>100</b>	<b>100</b>	<b>100</b>	<b>100</b>	<b>100</b>
<b>3</b>	<b>College Student Welfare Fund:</b>					
	Security	1000	1000	1000	1000	1000
	University Athletics Association Fee	50	50	50	50	50
	University Enrolment Fee	200	200	200	200	200
	W.U.S.	5	5	5	5	5
	Social Security Fund	10	10	10	10	10
	Culture Council Fee	5	5	5	5	5
	N.S.S.	20	20	20	20	20
	Medical Fee	100	100	100	100	100
	N.C.C. Fee	75	75	75	75	75
	Sports Fee	350	350	350	350	350
	Subject Seminar Fee	500	500	500	500	500
	Research Project Fee	150	150	150	150	150
	<b>TOTAL (3) Rs.</b>	<b>2465</b>	<b>2465</b>	<b>2465</b>	<b>2465</b>	<b>2465</b>
<b>4</b>	<b>University Development Fund:</b>	<b>900</b>	<b>900</b>	<b>900</b>	<b>900</b>	<b>900</b>
<b>5</b>	<b>College Development Fund:</b>					
	Development Fee	2500	2500	2500	2500	2500
	Students Societies Fee	600	600	600	600	600
	Social Function Fee	300	300	300	300	300
	<b>TOTAL (5) Rs.</b>	<b>3400</b>	<b>3400</b>	<b>3400</b>	<b>3400</b>	<b>3400</b>
<b>6</b>	<b>University Facilities and Services charges:</b>	<b>500</b>	<b>500</b>	<b>500</b>	<b>500</b>	<b>500</b>
<b>7</b>	<b>College Facilities and Services Charges:</b>					
	Library and Reading Room Fee	300	300	300	300	300
	College Magazine Fee	200	200	200	200	200
	Electricity and Water Fee	1500	1500	1500	1500	1500
	Assignment Fee	200	200	200	200	200
	Garden Fee	50	50	50	50	50
	S.A.F.	400	400	400	400	400
	Identity Card Fee	150	150	150	150	150
	College Union Fee	75	75	75	75	75
	Alumni Fee	150	150	150	150	150
	Computer Fee	1000	2000	2000	2000	1000
	Insurance Fee	150	150	150	150	150
	General Amenities Fee	2500	2500	2500	2500	2500



	TOTAL (7) Rs.	6675	7675	7675	7675	6675
8	Economically Weaker Section Suppor University Fund:	100	100	100	100	100
9	Delhi University Students Union (DUSU) Fund :	20	20	20	20	20
	<b>GRAND TOTAL (1 - 9)* =</b>	<b>14345</b>	<b>15345</b>	<b>15345</b>	<b>15345</b>	<b>14345</b>

\*Excluding Examination Fees

BAP	= B.A. (Prog.)
BCP	= B. Com (Prog.)
BC-H	= B. Com (Hons)
MT-H	= B.Sc. (Hons) Mathematics
HN-H	= B.A. (Hons) Hindi & B.A. (Hons) Pol. Sc.
HN-H	= B.A. (Hons) Hindi & B.A. (Hons) Pol. Sc.
PS-H	= B.A. (Hons) Pol. Sc.
SKT-H	= B.A. (Hons) Sanskrit



**Rules for Refund of Fee on Account of Withdrawal/Cancellation of Admission**

	Reasons for seeking refund	Quantum of fee to be refunded
1.	When admission is made inadvertently due to error/omission/commission on the part of the University/College	Full fee and full examination fee.
2.	When cancellation of admission is due to concealment/falsification of facts, submission of false/fake certificate(s), providing misleading information by the student or for any error/mistake on the part of the student.	As decided by the University
3.	In case a student after his/her admission expires within one month of the last date of admission.	Full fee including examination fee will be refunded to his/her parents.

**A saving account must be in the name of the applicant. Any payment, whatever it may be, shall be transferred to the Saving Account of the applicant by direct payment system.**

**Smart I-Card**

From the Academic Year (2017-18) Multipurpose (electronic mode) smart identity cards are provided to the students.

**College Fees Payable at the Time of Admission**

The students are advised to preserve the fee receipt issued by the College. However if it is lost or misplaced a duplicate receipt can be obtained on payment of Rs. 100/-. Foreign Students seeking admission to the College should deposit an amount (as notified by the University) per year on account of foreign students registration fee in addition to regular fees of the College.

**Non-Payment of College Dues**

If dues are not paid by the specified date, a late fee will be charged. If dues are not paid by last day of the month mentioned, the name of defaulter will be struck off from the College rolls without giving any notice. The students whose name is thus struck off may, however, be re-admitted by the order of the Principal on Payment of re-admission fee and other dues.

**Stipends and Fee-Concession**

The College grants freship and half freship in free to the needy students and outstanding sportsmen. The continuance of the stipend or concession in the fee depends on good behavior and regular attendance of the student and his/her satisfactory progress in studies. An

application for concession should be made on prescribed form available from the College office.

**Annual Prizes**

The following Prizes have been instituted in the College for students.

1. Shri Jagannath Madhok Endowment Fund
2. Smt. Mathura Bai Endowment Fund
3. Shri Guru Dutt Sharma Endowment Fund
4. Smt. Shyam Aggarwal Endowment Fund
5. Dr. Nityanand Sharma Scholarship
6. Shri Raj Narian Goel Scholarship
7. Shri K.L. Aggarwal Endowment Fund
8. Shri Ram Chandra Gupta Shanti Devi Endowment Fund
9. Dr. R.C. Anand Endowment Fund
10. Smt. Shanti Devi Madhok & Sh. Rajender Nath Madhok Endowment Fund
11. Smt. Rukmini Devi Sharma Memorial Prize
12. Smt. Draupdi Devi & Sh. Rajpal Sharma Memorial Prize
13. Smt. Madhu Sharma Memorial Prize
14. Smt. Savitri Devi Memorial Prize
15. Sh. B.K. Gupta & Smt. Vimla Devi Memorial Prizes (for the best students).
16. Sh. Rajeev Ranjan Memorial Prize
17. Sh. S.N. Badhwar & Smt. Asha Badhwar Prize
18. Dr. Bhai Mahavir Memorial Prize
19. Dr. Deepa Prakash Award
20. Dr. M.S.V. Subhrahmanyam Memorial Prize

**Students Aid Fund**

To help the needy students, assistance in cash or kind is provided from the fund.



## ADMISSION COMMITTEE : 2022-23

- |   |                                  |
|---|----------------------------------|
| 1. Dr. Isha Verma, (Pol. Sci) Convenor  | 2. Sh. Amit Kumar (Commerce)     |
| 3. Dr. Krishna Shukla (Commerce)        | 4. Ms. Geeta Ahuja (Economics)   |
| 5. Dr. Nagendra Sharma (History)        | 6. Dr. Anniruddh Kumar (Hindi)   |
| 7. Prof. Pramod Kumar Sethi (Phy. Edu.) | 7. Dr. Mita Bhatnagar (English)  |
| 9. Lt. Sh. Hari Pratap (Mathematics)    | 10. Dr. Yogesh Sharma (Sanskrit) |

## GRIEVANCE COMMITTEE FOR THE ADMISSION 2022-23

- |                      |            |
|----------------------|------------|
| 1. Dr.O.L. Meena     | 9868534491 |
| 2. Sh. Parmeet Singh | 9716906306 |

## NON-TEACHING STAFF

### Administration Section

Sh. Narendra Kumar Verma	Section Office (Admin.)
Sh. Anil Kumar Jaswal	Sr. Assistant
Sh. Santosh Kumar	Jr. Assistant
Sh. Vijay Pal Yadav	Jr. Assistant cum Caretaker
Sh. Ram Prakash Singh	Office Attendant
Sh. Sita Ram	Office Attendant
Sh. Gulshan Kumar	Office Attendant
Sh. Ram Singh KC	Chowkidar

### Accounts Section

Sh. Ravi Wadhwa	Section Officer (Accounts)
Sh. Narender Kumar	Sr. Assistant
Sh. Ramesh Chandra Sharma	Office Attendant
Sh. Ram Saran	Office Attendant

### Library

Sh. Pawan Kumar Maithani	Offg. Librarian
Sh. Umesh Sharma	Library Assistant
Sh. Vikrant Singh Thakur	Semi Professional Assistant

## Special Helpdesk for SC/ST/OBC/EWS/PWD Applicants for the Admission 2022-23

Mrs. Ashima Bhatia	EWS	9810423699
Lt. Sh. Hari Pratap (Liaison Officer)	SC/ST	9717740241
Mrs. Priyanka Chatterjee	OBC	9899200710
Dr. Vipin Pratap Singh	PWD	9999924474

## Dedicated Helpline Numbers of the College

College Office Number	011-29845214
Sh. Anil Kumar	9968490672



Principal: Prof. (Dr.) Ravindra Kumar Gupta  
Bursar: Sh. Amit Kumar

## LIST OF FACULTY MEMBERS

### Department of English

Mrs. Renuka Dhar Bazaz  
Dr. Mita Bhatnagar (In-charge)  
Sh. Jaspal Singh  
Mrs. Priyanka Chatterjee  
Dr. Jyotsna Prabhakar (On leave)  
Ms. Sangeeta Sharma  
Sh. Anil Kumar  
Dr. Vipin Pratap Singh

### Department of Hindi

Dr. Raj Kumari Pandey  
Prof. Asha Rani  
Dr. Onkar Lal Meena  
Prof. Harish Arora  
Prof. Meena Sharma  
Dr. Aniruddha Kumar (In-charge)

### Department of Mathematics

Dr. Jagmohan Rai  
Mrs. Udit Aggarwal  
Sh. Hari Pratap (In-charge)

### Department of Economics

Mrs. Ashima Bhatia  
Mrs. Geeta Ahuja (In-charge)

### Department of Political Science

Prof. Basuki Nath Chaudhary  
Dr. Nilotpal Mrinal  
Prof. Subhendu Ranjan Raj  
Dr. Isha Verma (In-charge)  
Prof. Krishna Murari

### Department of Commerce

Sh. Amit Kumar  
Prof. (Dr.) Ravindra Kumar Gupta (Principal)  
Dr. Anita Bajaj  
Dr. Ruchira Pathak  
Sh. Ramesh Kumar  
Dr. Palvinder Kaur Bakshi  
Mrs. Sonia Dhingra  
Dr. Krishna Shukla (In-charge)

### Department of History

Prof. Sanjay Kumar  
Dr. Mridula Arora  
Dr. Nagendra Sharma (In-charge)

### Department of Physical Education

Prof. Parmod Kumar Sethi (In-charge)

### Department of Sanskrit

Dr. Yogesh Sharma (Ad-hoc)

## PLACEMENT & INTERNSHIP CELL

Dr. Mridula Arora

Dr. Anita Bajaj

## SPECIAL OFFICERS

PIO (RTI)  
NSS Officer  
Liaison Officer (EWS)  
Internal Complaints Committee  
Liaison Officer (SC/ST)  
Discipline Resource Committee  
Liaison Officer (OBC)  
Nodal Officer (AISHE)  
NCC Officer  
Liaison Officer (PWD)

Dr. Nilotpal Mrinal  
Dr. Puneet Chandla  
Mrs. Ashima Bhatia  
Dr. Mita Bhatnagar  
Lt. Sh. Hari Pratap  
Lt. Sh. Hari Pratap  
Ms. Priyanka Chatterjee  
Sh. Anil Kumar  
Lt. Sh. Hari Pratap  
Dr. Vipin Pratap Singh

*Note: The information supplied in this Prospectus is subject to amendment by the Principal at any time.*



